

RTV 4905 Individual Projects in Media — WITH EQUIPMENT
Approval Form | Department of Media Production, Management, and Technology

Section _____ **Credits (1-3)** _____ **Semester** _____

Name _____ **UFID** _____

Telephone _____ **Email** _____

RTV 4905, Individual Projects in Media, is a course designed to provide students with the opportunity to undertake areas of study or to do a project not normally done in regularly scheduled MPMT courses. You will work with a professor on an individual basis to accomplish a project or area of study commensurate with the credit hours requested (i.e., students who receive more credit will carry out a larger, more ambitious project).

To enroll in an independent study that requires production equipment, you must have been selected through the online application process. Additional rules include:

- The student **must have taken relevant production courses and demonstrated proficiency** with all equipment integral to the completion of the independent study;
- The supervisor of the individual project **must be familiar with the equipment and be responsible for training the student and overseeing equipment usage**; and
- The student's shooting schedule must align with the dates communicated during the application process.

NATURE OF PROJECT / AREA OF STUDY:

Approximate number of hours of work per week: _____

All requests must be accompanied by a syllabus containing the following information:

- Course objectives and/or goals
- A weekly schedule (including exact shooting dates)
- A list of equipment desired to complete this work
- Methods by which students will be evaluated and their grade determined
- A list of all required and recommended textbooks, if any

Individual Projects are expected to be completed within the semester of registration. A grade of "I" (incomplete) will be given only in unusual circumstances where failure to complete the project was beyond the student's control. Incomplete projects will be graded by the appropriate deadline reflecting the student's amount and quality of work.

I have read the above and understand all that is required in doing an individual project.

Student Signature

Date

Supervising Instructor

Printed Name _____

UFID _____

E-mail Address _____

Phone Number _____

Signature of Supervising Instructor _____