

Graduate Committee Meeting Minutes

Tuesday, October 21, 2025, at 9:30 A.M.

I. Call to Order

DiStaso called the meeting to order at 9:32 AM.

II. Approval of Minutes

Hutchens motioned to approve the minutes from the previous meeting. The motion was seconded by Chen and passed.

III. Recruiting

DiStaso introduced the topic of recruiting and opened it to the floor for discussion. The committee offered potential strategies for increasing recruitment.

IV. Doctoral Student Evaluation

DiStaso introduced potential updates to the process for professors to evaluate PhD students. The new rubrics were explained, and the topic was opened to the floor for feedback. The committee suggested changes regarding expectations for student presentations, publications, and service. DiStaso will continue editing the rubrics and will send for faculty vote at a later date.

V. Adjournment

DiStaso adjourned the meeting at 10:23 AM.

In Attendance:

Horton, DiStaso, Dukes, Chen, Hutchens, Emmanuel, Haywood, Hmielowski, Liu, Kember, McNealy, Hernandez, Hove, Thompson, Kropp, Christiano