

**Minutes, Deans and Chairs Meeting
October 5, 2020, via Zoom**

Diane McFarlin called the meeting to order at 2:00 p.m.

COVID-19 Update

- McFarlin said the curve is almost flat now.
- Mask wearing, social distancing and contact tracing has been very effective.

Spring Semester

- McFarlin discussed Spring semester course scheduling. Chairs will have time to allow faculty to seek ADA exceptions prior to course scheduling deadlines.
- Kiouisis talked about CJC's compliance with in-person courses.
- The group discussed questions and particulars of staff and faculty scheduling in the Spring.
- Goodman mentioned the potential effects on Teaching Evaluations.
- R. Wright discussed price of outfitting rooms for HyFlex.

Open Discussion

- DiStaso mentioned that UF Online students should also be put in the system for screen, test, protect
- Kiouisis discussed staff awards.

McFarlin thanked the Deans and Chairs and closed the meeting.

Attendees: Diane McFarlin, Mira Lowe, Robyn Goodman, Randy Bennett, James Babanikos, Marcia DiStaso, Dave Ostroff, Keisha Reynolds, Margaret Gaylord, Tom Kelleher, Ted Spiker, Spiro Kiouisis, Randy Wright, Evan Kropp, Laurent Burman, Jeff Pole, Zenna Brown

Meeting Adjourned at 2:30 p.m.

Respectfully submitted by Sarah Fitzpatrick