

CJC International Committee  
10/04/2024  
Minutes of Meeting

1. Welcome & Approval of Minutes

Meeting started at 9:30AM.

Committee members present:

- Faculty representatives: Cynthia Barnett, Chris Chu, Jinping Wang, Houston Wells, Dania Alexandrino
- Admin representatives: Roxane Coche
- Staff Representative: Max Williams
- Student representatives: Sunny Xu, Silvana Noriega Saravia
- Not present: Kristine Crane, Cecelia Edelberg, James Babanikos

Williams moves to approve the minutes, Wells seconds, all are in favor. Minutes are approved unanimously.

2. Election of new chair

Discussion of new chair. Williams states he can remain as secretary, as required by college constitution, but faculty member should be chair. Williams moves that Cynthia Barnett is elected chair. Houston seconds, all are in favor. Barnett is the new international committee chair.

3. Croatia update for CJC faculty and student visits

Coche provides background on Dubrovnik program funded by Erasmus+. Currently 23 student applicants in system for program. Along with UFIC forms to complete, students must submit CV and personal statement (can be written statement or YouTube video) regarding how this program fits into their academic goals and professional aspirations. Deadline for student applicants is 10/11/24. Committee will need to develop rubric to judge these student applicants. Barnett suggests development of rubric and then completion of rubric over email.

Coche states that, in her experience, they look for clarity and coherence of statement and connection of statement to program goals. Grammar and writing mechanics are also factors. Engagement in the college or profession, as determined by resume review, is also a factor. Following application instructions can also come into play (e.g. not uploading CV as PDF). One of the selected students has to fit in one of three categories: economic barriers, migrant or refugee background, or students with disabilities. Katrice Graham in Knight Center provides proof of economic barriers and Disability Resource Center provides proof of disability. Barnett will construct rubric based on these factors and distribute sooner rather than later for feedback.

Discussion of faculty call for proposals to go to Dubrovnik for 10 days then ensued, with committee agreeing that committee members can apply if they are interested. If additional vote is needed, committee will ask Associate Dean for Research Marcia DiStaso to serve as additional vote.

#### 4. Discussion of HdM program and exchanges

Coche provides background information on program. Connection began when Dean Brown met HdM representatives when he was at Syracuse. College is currently working on student exchange program with HdM. Forms have been reviewed in the college, submitted to HdM before being routed through UFIC. Exchange in Fall is complicated by exams occurring in January, so most students are expected to attend in their Spring term, which begin in February, or for the full academic year.

Student representatives should create flyers for summer program to go to HdM <https://summercourse.medienmaster.de> from 05/4-05/16/24. Last year, undergraduates participated in this program and the courses taken were accepted for credit. If graduate students attend this year, new associate dean for graduate studies will need to determine if this will count for credit.

#### 5. International Education Week

This occurs the week before Thanksgiving- 11/21-11/25/24. CJC administration would like more college presence in IEW. Last year's efforts were underwhelming due to miscommunication and very cold weather. Noriega suggests distributing a call to students to share their stories via department newsletters. Alexandrino provides examples of stories she uses to promote international work in Noticias class. Wells suggests creating digital signage in Weimer Hall promoting this work. Wang suggests creating social media challenges to involve students in digital channels as well. Coche states that even if committee is unable to create content, we can promote existing international efforts, e.g. US Dept of State Chile grant. Coche will work with CJC Event Planner Osegueda on promotional efforts. Coche requests that Noriega check with PR department on how they use social media to promote events and apply those methods for IEW.

#### 6. Other Business

None.

Adjourned at 10:18 AM.