

Minutes from Curriculum and Teaching Committee Meeting
Thursday, October 6, 2022 at 3:00 pm
Via Zoom

Those present: James Babanikos (chair), Eric Esterline, Ann Christiano, Robyn Goodman, Harrison Hove, Myiah Hutchens, Judy Hunter, David Ostroff, Ted Spiker, Dan Windels

Announcements/Updates

From the 10/4/2022 ACUA meeting

- **2 + 2 programs.** The BOG is encouraging the Florida public universities to develop 2 + 2 programs with community colleges. What that means is creating a path that students in certain community colleges can follow that will earn them entry into one of the state universities. Thus far, two of UF's colleges are participating in the program – the College of Engineering and the College of Design, Construction, and Planning. I emailed my colleague in the College of engineering, Curtin Taylor, so he can explain to me exactly what's involved, and I'll report back what I learn.
- **Hurricane Ian relief for students.** A letter went out from the Dean of Students Office saying that students who have been impacted by Hurricane Ian can get academic, counselling, legal and financial support. This letter was forwarded by the CJC Associate Dean for Undergraduate Affairs emailed to the four department chairs and the academic advisors earlier so that they have an idea of what's available to students.
- **Student "self-care".** The Student Health Center will create a "self-care" website so that students can look at and see what students can do to take care of themselves without having to go see a doctor. Faculty is encouraged to excuse students from class without a doctor's note. The Student infirmary Center sees 275 students per day, and many of them are turned away because they can't handle that... thus the need/rationale for the "self-care" webpage.
- **Cancellation of classes due to nonpayment.** If students don't pay their tuition bill by the second Friday from when classes start, they will be deleted from their classes for the semester. And they will be charged for the classes that they're being kicked out from. At least until this semester. They will no longer be charged for these courses from here on. Students are sent correspondence that they need to "make a payment" so they can continue with their courses for that semester by the second Friday... but students are not told that they don't have to pay the entire amount – they just need to make a payment, and a payment of only \$1 would suffice. However, that message was not being openly communicated to students.

Discussion Items

- **3000-4000 level courses with no pre-reqs**
 - Associate Provost Angela Lindner sent a list of 18 CJC undergraduate sections (8 courses in total, 1 in PR, 2 in JOU, and 5 in MPMT) at the 3000-4000 level that currently have no pre-reqs, and they need to. Upon discussion with the various department chairs, we agreed that these courses will have either “Sophomore standing” or “Junior standing” as a pre-req.

- **Reducing the number of credit hours for graduation from 124 to 120 for all CJC majors**
 - At the last C & T Committee meeting, all four chairs agreed that it will be a good idea for the four undergraduate majors to decrease the number of credit hours to the degree from 124 to 120. When putting together the revised four-year plans, we could only get down to 121 credit hours for IA students, given the Innovation Minor that all IA students need to complete. The one way to reduce the number of credit hours to 120 from 121 is to reduce the number of credit hours for our VIC3001 course from 4 to 3. That was agreed on by the committee, and it will be voted on in an upcoming college faculty meeting.

- **ACEJMC Assessments – Direct Measures: Capstone Course Project Evaluations by Professionals**
 - The committee chair reminded the department chairs that capstone course evaluations by professionals is important for ACEJMC accreditation, and the chairs said they had processes in place to do that.

The meeting ended at 3:30 pm. Minutes submitted by James Babanikos.