

## MMC 6905: INDEPENDENT STUDY

Forms must be submitted to [gradstudies@jou.ufl.edu](mailto:gradstudies@jou.ufl.edu) before the registration deadline to avoid late fees.

Student Name: \_\_\_\_\_ UFID: \_\_\_\_\_

Semester and Year: \_\_\_\_\_ Number of Credits: \_\_\_\_\_

Is this an undergraduate course for graduate credit? \_\_\_\_\_ If yes, enter course #: \_\_\_\_\_

Description of the work to be completed (attach a separate page if needed):

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Student Signature

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Date Signed

**Instructor:** I agree to be fully responsible for this student’s study under the general guidelines concerning MMC 6905 as set forth in the Graduate Division’s Handbook. I understand that my responsibilities include:

- Coordinating with the student an explicit description of the work to be completed for this course, including frequency of meetings and how the work will be graded. Undergraduate courses must be augmented to meet expectations for graduate credit.
- Meeting with the student regularly to guide the work throughout the term.
- Evaluating the work and assigning a grade (A-E) at the end of the term.
- I am a member of the graduate faculty. Any exceptions to this rule must be approved by the Associate Dean of Graduate Studies.
- I understand that graduate students cannot supervise other graduate students.

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Instructor Name

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Signature

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Date Signed

**Academic Advisor/Chair:** I have read this form and the course description. I find the course as described to be consonant with the student’s academic program.

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Advisor/Chair Name

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Signature

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Date Signed

**Associate Dean:** The proposed course meets the requirements set forth by the Grad Committee

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Associate Dean Name

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Signature

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Date Signed