

CJC Graduation Checklist for Spring 2026 graduates

Information for students *who are completing all requirements and coursework* in spring 2026.

If you're not, *you're not graduating!* If you want to go to the commencement ceremony, see the "walking out of term" info below.



Review your degree audit

Does the message below appear at the top of your degree audit?

ONE.UF --> Academics --> Degree Audit



All Requirements Met Pending Successful Completion of Courses In Progress

If you do **not** see this message, then contact your CJC adviser.

Do you have any "I" grades (incompletes) on your transcript?

If you do, please address the issue with your instructor.



Apply

Submit your degree application prior to **February 6, 2026**.

You can do that now, even if your spring schedule isn't completely set in stone.

If you don't apply prior to the deadline, your name won't appear in the printed commencement program.

We won't explain why to your family and friends – you'll have to do that.

ONE.UF → Student menu (top left) → Academics → Degree/Certificate Application → +Start a New Application

Degree Application



*Note: Undergraduate students not seeking the correct degree, major, or minor should contact their Undergraduate adviser before submitting an application. Graduate students who do not see the correct degree or major should contact their Graduate department.

Degrees

*Note: All undergraduate degrees must be applied for at the same time.

Undergraduate Degrees

Major

<input checked="" type="checkbox"/> Bachelor of Science in Journalism	Journalism
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Minors

<input checked="" type="checkbox"/> Sociology
<input checked="" type="checkbox"/> Event Management

CONTINUE

BACK

CANCEL

Info item:

Walking Out Of Term (WOOTing)

Walking out of term? You're not *really* graduating, right? You're not *really* finishing all your courses and requirements in spring 2026, right? NOTE: DO NOT (*read that again*) apply for your degree if you want to walk out-of-term ("WOOT"). You MUST apply for your degree in the semester in which you are completing all coursework/degree requirements. WOOT info is here: <https://commencement.ufl.edu/>. Select the corresponding term, and then review WOOT info under the "resources" tab.

Info item:

Graduating with honors

Graduating with honors (cum laude, magna cum laude, summa cum laude). High and highest honors designations will be determined based on final GPAs and your honor code record. We do not require an honors application. You can disregard the "evidence of professional competence" noted on the honors section of the degree audit.



Preparing for the UF and CJC commencement ceremonies

You will receive emails from the UF Director of Commencements periodically. Pay attention to those emails! You will be asked to indicate if you plan to attend commencement. You will complete this process through ONE.UF. Details about the event will be sent to you via email.

UF commencement info can be found at <https://commencement.ufl.edu>

Dates, UF grad. checklist, cap & gown info, etc.

- a. Order your cap and gown on the Gator1 Central website.
<https://www.bsd.ufl.edu/G1C/bookstore/graduation.asp>
- b. Cap and gown questions? Contact the UF Bookstore at the Reitz Union (352-392-0194).
- c. Honors cords: You can purchase cords at the UF Bookstore. Questions? Email your advisor or advising@jou.ufl.edu.



Required CJC learning assessment

Complete the "CJC Senior Learning Assessment" ([spring graduates only](#)): This is a multiple-choice assessment tool that is designed to measure your breadth of general knowledge in your chosen major. It should only take about 40 minutes to complete, but you will have up to two hours.

- The assessment does not count for a grade but is required for accreditation purposes.
- Same 35 questions for all CJC students plus 15 that are specific to your major.
- You have a couple of weeks to complete it.
- Shortly after the start of the semester, we will announce the date when the assessment becomes available.



Connect now to prepare for post-graduation

Look for information about our Gator-to-Gator Coaching Program! Connect with CJC alumni for invaluable career coaching! <https://www.jou.ufl.edu/home/about/careers-and-corporate-partnerships/gator-to-gator-coaching-program/>. Take advantage of the opportunity to ask questions and receive advice on professional development and career opportunities. Be connected to the CJC Gator Network! Also, be sure to create an account on the CommuniGator Network if you haven't already done so. <https://www.jou.ufl.edu/communicator-network/>.



Required graduation / exit surveys

One week before graduation: complete the graduation survey(s) to receive your diploma. These surveys are different from the CJC Senior Learning Assessment noted in #6 above. Complete **REQUIRED** surveys:

One week before graduation: complete the UF graduation survey to receive your diploma.

- i. ONE.UF → access Action Items → holds
- ii. Click on the Graduation Survey link as directed and follow the instructions.

College of Journalism and Communications Survey:

- iii. Link will be sent to your UFL email a few weeks before the semester ends.
- iv. Complete the survey thoroughly, as the last questions will be used to remove your hold.

Exit counseling survey: required of any student who received a student loan(s) and/or Federal TEACH grant while attending UF: <http://www.fa.ufl.edu/directives/exit-counseling/>

Info item:

The diploma

After spring 2026 grades are posted to your UF record, your degree application will be reviewed. If you successfully completed all degree requirements, your degree will be certified on Tuesday, May 5, 2026.

Your UF transcript will indicate whether your degree was awarded within a few days after degree certification. Be sure to check ONE.UF to make sure your degree was certified/awarded. Advisers are not responsible for following up with you if your degree is not certified.

Your diploma will be mailed 6-8 weeks after degrees are certified.