
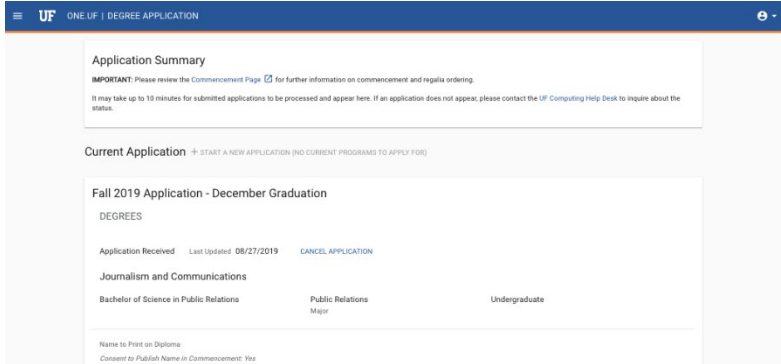


CJC GRADUATION CHECKLIST

1. Check that you have the message below at the top of your degree audit:
- ONE.UF --> Academics --> Degree Audit
 - Contact your advisor ASAP if you do not see this message:

 All Requirements Met Pending Successful Completion of Courses In Progress

2. Check your transcript for “I” grades (Incompletes). If you see any, please address it with your instructor.
3. Apply for graduation by the deadline. <https://catalog.ufl.edu/UGRD/dates-deadlines/2021-2022/#fall21text>
ONE.UF → Student menu (top left) → Academics → Degree/Certificate Application → +Start a New Application



NOTE: DO NOT apply for graduation if you are walking out-of-term. You MUST apply for the semester in which you are completing degree requirements.

4. If you qualify for high/highest honors, please check <https://www.jou.ufl.edu/current-students/current-undergraduate/current-academics/honorsguidelines/>. *Applications will not be accepted after the deadline.*
5. All commencement info can be found at <https://commencement.ufl.edu> (dates, UF graduation checklist, regalia info, etc.)
- Order your cap and gown on the Gator1 Central website. <https://www.bsd.ufl.edu/G1C/bookstore/graduation.asp>
 - Cap and gown questions? Contact the UF Bookstore at the Reitz Union (352-392-0194).
6. ***NEW* (spring and fall graduates only):** Complete the “Senior Examination”- a multiple-choice test which assesses your breadth of general knowledge in your chosen major. It should take about 40 minutes to complete.
- The exam does not count for a grade but is required for accreditation purposes. Failure to complete the exam will result in a hold on your student record.
 - Same 35 questions for all CJC students plus 15 that are specific to your major.
 - You have a couple of weeks to complete it (not applicable as noted above for summer graduates).
 - Shortly after the start of the semester, we will announce the date when the exam becomes available.
7. One week before graduation: complete the graduation survey to receive your diploma!
Complete **REQUIRED** surveys:
- One week before graduation: complete the UF graduation survey to receive your diploma!
 - i. ONE.UF → access Action Items → holds
 - ii. Click on the Graduation Survey link within the hold and follow the instructions.
 - College of Journalism and Communications Survey:
 - i. Link will be sent to your UFL email a few weeks before the semester ends.
 - ii. Complete the survey thoroughly, as the last questions will be used to remove your hold.
 - Exit counseling survey: required of any student who received a student loan(s) and/or Federal TEACH grant while attending UF: <http://www.fa.ufl.edu/directives/exit-counseling/>

Congratulations! Go Gators!

August 2021