

CJC Technology Committee Meeting Minutes
September 2, 2021 3:00-4:00pm

1. Call to order at 3:03pm.
2. Harrison Hove elected chair.
3. Minutes from previous meeting accepted.
4. Classroom support: Merrill mentions condensing classroom support to one contact instead of splitting responsibilities between multiple unit. This consolidation will make it easier when classroom support is needed.
 - There are six rooms controlled by CJC. If we turn these rooms over to registrar control then classroom support costs would be at no cost to the college. If we hold onto control, we would have to pay a yearly fee for classroom support. (Weimer 1074, 1078, 1090, 1098, 3020, and G030. We do not have an estimate on the cost if we were to maintain schedule control.
 - There is a desire to pay yearly fees for classroom support in these classrooms: Contract classrooms/labs: WEIM-2008 (AV SUPPORT ONLY, PC supported by CoJ,); WEIM-2058 (AV SUPPORT ONLY, iMac supported by CoJ); WEIM-3024 (AV AND INSTRUCTOR PC SUPPORT, OPTIONAL SEPARATE QUOTE FOR LAB PC'S); WEIM-3028 (AV AND INSTRUCTOR PC SUPPORT, OPTIONAL SEPARATE QUOTE FOR LAB PC'S); WEIM-3032 (AV AND INSTRUCTOR PC SUPPORT); WEIM-3215 (AV AND INSTRUCTOR PC SUPPORT, PC, processor, projectors, touch panel are out of warranty/EOL); WEIM-3219 (AV SUPPORT ONLY, iMac supported by CoJ); WEIM-3324 (AV SUPPORT ONLY). Cost of this proposal is roughly \$1000-1500 per classroom per year.
 - Some rooms are not up to standard and there would be an additional fee to upgrade to standard if we maintain control (of those six classrooms, unless we have over control to registrar).
 - Merrill will get estimate on yearly support costs if we maintain control of the six classrooms.
 - Merrill will get past hourly costs to see how much of a savings this might be, if any.
 - Members will talk to their chairs and see if we are willing to give up control of the six classrooms.
5. Building and classroom access: 2nd floor faculty and dean's office access now open without a swipe during business hours. 3rd floor faculty wing will remain locked during business hours as well as the INC. Front door of Flannigan wing will remain locked until a receptionist is hired. Swipe access is only granted for students enrolled in CJC students.
6. INC Update: New set being built and configured. The bulk of the installation has happened. Will be on site training for the control room the week of September 13th.
7. Adjourn at 3:43pm.

In attendance: Alpert, Hmielowski, Hove, Merrill.