

Graduate Committee

Meeting Minutes

Wednesday, February 24, 2021

12:50 p.m. Online Meeting:

<https://ufl.zoom.us/j/91753707693?pwd=dVhXeHhYaGZBOVpmZmYwbU1RdDhFQT09>

I. Call to order

Kelleher called the meeting to order at 12:50.

II. Approve minutes from 02/10/2021

Ostroff moved to approve the minutes, Chen seconded and the minutes were approved unanimously.

III. Ph.D. fall 2021 admissions update

Mojica gave a brief report of the doctoral students who have been recommended for admission and those who have been accepted by UF.

IV. Course proposals for distance MAMC

A motion was made and seconded to recommend the distance program course proposals to the Graduate Faculty for approval. The next step will be to submit the proposals to the graduate school for academic approval of new numbers. The motion passed unanimously.

V. Other old/new business

A conversation was started regarding the doctoral application process with recommendations for the process going forward.

- Committee members advocated for both the importance of junior faculty having the opportunity to advise Ph.D. students and the importance of students having access to established senior faculty as advisors.
- Recommendation: Consider establishing “subcommittees” to engage more doctoral faculty representing different departments and areas who review applications and have the opportunity to make recommendations to the full admissions committee. Kelleher and Mojica will explore how this might work next year as a practical matter of timeline from application deadline to making competitive offers.

- Recommendation: Reconsider policy requiring all CJC faculty to serve as a co-chair through a student's entire degree plan before qualifying to serve as a chair.
- Recommendation: Review university requirements for demonstrating English proficiency* and decide if and how CJC should add to these criteria. Then make requirements clear in all admissions materials.

Kelleher thanked those who have submitted their MAMC concentration proposals—Treise, Calienes, and Kropp.

VI. Adjourn

Kelleher adjourned the meeting at 1:30.

ATTENDING: Kelleher, Calienes, Chen, Coche, DiStaso, Ferguson, Fisher, Goodman, Kropp, McNealy, Ostroff, Rodgers, Spiker, Te, Holloway, Howard, Mojica, and Hedge

* UF's admission policy (non-COVID, from <https://admissions.ufl.edu/apply/international/>) is that students must prove English Proficiency via test (TOEFL/IELTS) or GRE verbal score of 140 or UF ELI certificate. Exemptions are granted if applicants:

- *Have successfully completed one academic year in a degree-seeking program at a recognized/regionally accredited university or college in the United State or a country where English is the official language.*
- *Hold an earned equivalent of Associates, Bachelors, Masters or PhD degree from a recognized/regionally accredited college or university in the United States or country where English is the official language.*