

# **Graduate Committee**

## **Meeting Minutes**

Thursday, November 19, 2020

1:55 p.m. Online Meeting:

<https://ufl.zoom.us/j/94151067384?pwd=S0JkTGpMQlFpc05LTGRDRnBqS0tIZz09>

### I. Call to order

Kelleher called the meeting to order at 1:55 p.m.

### II. Approve minutes from 10/29/2020

Unanimous approval of minutes from 10/29/2020.

### III. GRE question for Ph.D. and MAMC

The GRE has been waived for Fall 2021 due to Covid 19. The Graduate School has asked that the CJC decide if we are keeping or permanently waiving the GRE for the Ph.D. program for the future.

McNealy made a MOTION to permanently waive the GRE for both Master's and Ph.D. Coche seconded. This motion will be taken to the full faculty as a recommendation from the Graduate Committee for the official vote at the December faculty meeting.

Discussion followed regarding the pros and cons of the GRE as a helpful admission tool. It was suggested that writing or work samples be made a requirement instead of an optional part of the application.

Ferguson asked if there is a list of Research One universities who have dropped the GRE. Kelleher has a partial list from some peer institutions and shared it in the chat.

Kelleher tabled the motion. He'll send a note to graduate faculty asking that prior to the end of the semester faculty meeting they review the proposal to permanently waive the GRE for Ph.D. and Master's applicants.

It was suggested a Canvas page be started to discuss topics with faculty members and the graduate student representative. Kelleher offered to set this up.

### IV. Update on MAMC specialization options

Kelleher met with Stacy Wallace to discuss having concentrations in our program based on recommendations from the task force. Per her suggestion, Kelleher met with Chris Haas who basically approved the idea of planning for concentrations. The next step is for the individual graduate coordinators to talk with their faculty.

A big question is how to customize research and theory. The R/T concentration would encompass students who are not in pro master's, health science, or public relations. Kelleher will write a job description that's fairly similar to the coordinator roles we currently have in place.

V. Doc student annual report process/Digital Measures

Digital Measures is how faculty members enter their productivity, including research, journal articles, conference presentations, grant awards, etc. The information is used for faculty evaluations.

Kelleher would like to have doctoral students enter their bios, publications and presentations in digital measures to be used for the doctoral student annual evaluation process. Doctoral students would still give their CV and degree plan to their supervisors. This information will be useful to generate reports through the year.

VI. "Virtual visitation" in February?

We will be working on a virtual visitation for our Ph.D. Visitation days that's after January 15 so there is time to process all the applications—probably the third week of February.

It was asked that we move up the date of our master's acceptances because all the time is spent on Ph.D. students and by the time the staff and coordinators get to the master's students, many have already accepted other offers. Kelleher mentioned that we will begin using Salesforce soon and that should improve the admissions process.

Te suggested he give a virtual tour of Weimer and the campus for the visitation. He said he could strap a GoPro to his longboard and go all over campus.

VII. Other business

To recap, Kelleher will set up the Canvas page, using it as an open discussion forum for the GRE question and a repository for people to drop in resources they have. He'll send out an email to tell faculty about the page and let them know there will be a vote following the December meeting.

VIII. Adjourn

IX. Kelleher adjourned the meeting at 2:50 p.m.

ATTENDING: Kelleher, Calienes, Chen, Coche, Ferguson, Fisher, Goodman, McNealy, Ostroff, Rodgers, Te, and Hedge.