

**Minutes from Curriculum and Teaching Committee Meeting
Wednesday, November 4, 2020 at 11:00 am
Zoom Conference Call**

Those present: James Babanikos (chair), Moni Basu, Roxanne Coche, Marcia DiStaso, Pat Ford, Robyn Goodman, Judy Hunter, David Ostroff, Ted Spiker, Kasey Windels, Matt Sheehan (guest)

Announcements

- Babanikos provided some updates from the November 3rd ACUA meeting:
 - o Change of Grade form is underway... potentially will be ready mid-spring. Looks pretty straightforward thus far.
 - o A template has been created by UF counsel as a waiver form for students to complete and sign before they go on UF field trips... so that they can't sue the university in case anything happens to them.
 - There was some discussion if JOU students going off-campus and out of Gainesville to report on stories needed to sign this waiver, and Babanikos emailed the UF general counsel asking for clarification, and she said they do not.
 - o There's talk that the university will stop holding final exams on Fridays of exam week.
 - o Colleges will once again be asked to provide a list of any co-curricular activities that students can engage in in Spring 2020.
- The Teacher of the Year, Adjunct Teacher of the Year, and Faculty Mentor/Advisor of the Year deadline is this Thursday, November 5th. Babanikos will email the packets to the committee members on Friday, November 6th, and the committee will meet on Friday, November 20 at noon to select the winners.
- "Senior Examination" questions for ACEJMC Assessment is on schedule, and a trial test with graduating CJC students will be administered towards the end of this fall semester.

"HMW use the student evaluation process to measure and track [classroom and teaching] IDE efforts?" (Sheehan)

- Matt Sheehan addressed the committee and asked us to look into how the student evaluation process can be used to measure and track IDE efforts.
- Babanikos will inquire to see if the College will be able to add a couple of questions to the existing survey, and, if so, the Committee will discuss what these questions are in an upcoming meeting.

Approval of Noticias certificate and three JOU courses (Spiker)

- The Committee discussed and approved the following:
 - o Spanish Language News Media certificate in Journalism.
 - o A syllabus for “Noticias” for Spring 2020.
 - o Changing the name (and focus) of MMC2604: Mass Media and You to MMC2604: Media, Cultures, and Identity.
 - o Permanent course number for Journalism, Justice and Social Change course.

Departments’ reactions to rethinking the Outside Concentration.

- Only the Department of Public Relations had the chance to discuss this issue in their faculty meeting, and they voted (with reservations) to eliminate the Outside Concentration as a College requirement.
- The other three departments will discuss and vote on the issue in their upcoming faculty meetings.

Addressing diversity, cultural awareness and internationalization as part of the core curriculum of each department.

- All four departments are taking concrete steps in making sure that IDE issues are addressed in their curriculum.

Transfer student 8-semester plan and problems with Semester 5 courses that need department pre-reqs. (Hunter)

- Judy Hunter presented a summary of issues PATH advisors are facing with respect to the 8-semester critical tracking courses and Transfer Students. It seems like in many departments, Semester 5 tracking courses have pre-reqs, and transfer students starting at UF don’t have these courses and hence are off-track in their very first semester here.
- The departments will think and see how this can be resolved. Babanikos will also email Associate Provost Angela Provost to ask if we can have a different 8-semester plan for transfer students.

The meeting ended at 12:50 pm.

Minutes submitted by James Babanikos.