

College of Journalism & Communications – Department of Public Relations

Minutes of September 1, 2017 Faculty Meeting

2-3pm 2066 Weimer Hall

Present: Marcia DiStaso, Rita Men, Carma Bylund, Mary Ann Ferguson, Key Tappan, Moon Lee, Deanna Pelfrey

Present by phone: Pat Ford, Ann Christiano

Absent: Linda Hon, Spiro Kiouisis, Kathleen Kelly

Meeting opened by Marcia DiStaso at 3:04pm.

- 1.) Minutes from meeting of August 25 were put forth for approval by Carma. Seconded by Deanna Pelfrey.
- 2.) Reminder from Marcia that there is a Sept 6 deadline for submitting thoughts on the process put forward to select the Teacher/scholar position. This is urgent as there has been a request by the Dean's office for input from the Depts & what is thought of the process. There will be 5 positions filled within 4 topic areas. These positions will start next Fall semester & will teach college-wide courses while being based in each dept.
Mary Ann Ferguson stated there needs to be criteria determined in order to avoid having non-PR faculty in place in the dept who cannot/should not be tenured in the future.
Mary Ann also suggested PhD students are involved in the recruiting process & outreach for the dept.
- 3.) Send Marcia nominations for the dept representative on the Search Committee to be submitted to her by all by Sept. 6. Again, this person will be the voice for the dept in the hiring process.
- 4.) Think about the lecturer position in regard to what's being taught currently in PR. Where are the holes? The department will be the focus of the next meeting.
Pat Ford asked the question of if there is a mission statement specific to the PR dept. The answer is no but Marcia feels this is a valid point & this is what is needed & this a good opportunity to discuss.
- 5.) Spring schedule. This has already started to be looked at. Let Marcia know what you want to teach, what times, days etc in the Spring 18 semester. Please email her & include details such as course size, possible adjustments/changes etc.
- 6.) One credit hour course option. This could be an immersion-type class. Marcia is looking for feedback on ways this can be incorporated. She is talking about doing the first this Spring 18.

There will be an invite sent out for a faculty meeting on Sept 22 from 10-12noon to be held at Marcia's house. Lunch will be served.

Meeting called at 3:07 pm. Motion to adjourn seconded.