Advance Registration FAQs summer 2020 / fall 2020

1. Can I make an appointment during advance registration?
Unfortunately, in order for advisors to help as many students as possible, we will only be able to advise students remotely, and on a ‘first-come, first-served’ basis from March 16th-March 30th. This temporary arrangement includes PaCE students. Remote advising may be extended beyond March 30th depending on the situation at hand. During this time, we will only help students for summer and fall registration. For all other inquiries, please wait until the end of the term. We cannot complete full 4 year plans during this time.

*Please note: UF Online students (i.e. students in our 100% online programs) can still schedule advising appointments with our UF online advisor, Bridget Dunbar, by clicking here: https://calendly.com/bdunbarcjc.*

2. How do I prepare prior to speaking with an advisor?
   a. **Clear your holds.** Note that Registration Preparation holds are placed every semester.
   b. **Know your registration time:** one.uf.edu->registration prep->summer 2020/fall 2020
   c. **Have an idea of what to take next (see below)**

3. I have no idea what to take next:
   a. Open your degree audit: one.uf.edu->Academics->degree audit.
   b. Check the model semester plan once you are on your degree audit. *(make sure to click on the arrow on the right first and then click on the hyperlink)*
4. A class I need is full. Can you sign me up?
Advisors are not able to register students for classes. Please submit a course request for any CJC classes you need. Course requests are received and managed by department chairs. Please trust that they are working hard to help you get into the classes you need.

5. I need to talk about internship requirements. Please check the websites below first and contact your department chair for internship approval:
   a. Advertising
   b. Journalism
   c. Telecommunications
   d. Public Relations

6. I need electives for my major:
   a. Advertising: students can take any classes in CJC for electives.
   b. Journalism: students can take any 3000-4000 level classes in CJC for electives
   c. Telecommunication: students can take any classes in CJC for electives
   d. Public Relations: please see the list of options at the bottom of the model semester plan: https://catalog.ufl.edu/UGRD/colleges-schools/UGJRC/PR_BSPR/#modelsemesterplante.

7. I need online classes due to my work schedule, involvement, etc.
Utilize the filters on one.ufl.edu. Make sure that you select all options circled as in the picture below:
8. I need a form filled out by my advisor.
   During this temporary arrangement, we won’t be completing / signing minor forms, dual degree forms, combination degree forms, etc. If you have a financial aid form, a college petition, or a university petition, email the completed form to advising@jou.ufl.edu. We’ll do our best to get the form back to you in a timely manner.

9. Have questions on immersion experiences?
   - Check out this video from our Immersion Coordinator explaining the different experiences.
   - You can find supervisors’ information here.
   - At this time we are planning to offer the full range of immersion experiences in summer and fall. Any changes to this will be communicated to the listserv.
   - Please visit the immersion experience page here for the updated summer and fall packets. Summer will be updated on March 20, 2020.