

**College of Journalism and Communications
Faculty Senate-called Faculty Meeting
Minutes of December 10, 2015**

Members attending: Pelfrey, Coffey, Babanikos, Y. Lee, Wells, Spiker, Ferguson, Hon, Kim, Christiano, Morris, Kiouisis, Kelleher, McAdams, Lewis, Treise, Dodd, Men, Foley, Freeman, Chan-Olmsted, Kelly, Leslie, Roberts, Carlson, Sorel, Wright, Krieger, Walsh-Childers, Weigold, Chen, Ostroff, Sheehan, Goodman, Molleda, McNealy, Calvert, Tripp, Tappan, Pelfrey

Not in Attendance: Chance, Wanta, Morton-Padovano, Torres, Kalyanaraman, Esterline
(sabbatical/leave: M. Lee, Kaplan, Zheng, Rodgers)

Others attending: Bennett, McFarlin

Agenda Item	Discussion and/or action taken
Call to order	Pelfrey called the meeting to order at 10:06 a.m.
Approval of minutes	On motion from McAdams, seconded by Coffey minutes for the 4-28-15 CJC Faculty meeting were approved unanimously.
Advisory Council Bylaws	<ul style="list-style-type: none"> • Pelfrey distributed a document, endorsed by the CJC Faculty Senate, which provides by-laws guidelines for the establishment and operations of CJC Department Advisory Councils. • Kelly: Is this a mandatory document, or a template onto which departments can add wording/clauses? • Kiouisis: This is the baseline. Departments can add, as needed. The primary idea was to standardize terms and term limits. • A friendly amendment was proposed by Kelly specifying that minutes from Advisory Council meetings be approved by the Department Chair (Section 3, A): “Recording, editing, distributing minutes upon approval of department chair...” • The friendly amendment was accepted. • The motion came from committee, no second needed. • Approved unanimously.
Electronic Voting	<ul style="list-style-type: none"> • This item appears in 5.2.e of the Constitution of the College of Journalism and Communications • The verbiage to approve is as follows: “These elections shall be conducted by electronic ballot...” • McAdams made a motion to approve. Carlson seconded. • No discussion • Approved unanimously
Faculty Senate Terms of Office	<ul style="list-style-type: none"> • This item appears in 11.1.c of the Constitution • The verbiage to approve is as follows: ii. “The length of a term is three years.” • And iii. “A faculty member may be elected to the Faculty Senate for two consecutive terms (six years total).” • Ferguson moved to approve. Roberts seconded. • No discussion • Approved unanimously
Faculty Senate Chair: Report	<ul style="list-style-type: none"> • Pelfrey presented a report on the fall activities of the Faculty Senate, as follows: • Meeting minutes are available online • A calendar that will enable us to reference deadlines for awards, etc. is now available. It has been distributed via email • Ferguson presented information on shared governance • Campus safety is a priority. A security work group led by Randy Wright is in the process of examining issues of safety and security.

	<ul style="list-style-type: none"> • Ferguson mentioned the concealed carry law. McFarlin related that we should operate under the assumption that it will be passed. There is a great deal of concern about this. The Dean suggested we reissue our statement. • A discussion ensued about reissuing the statement. • Ferguson made a motion to readopt the resolution from last fall on this issue. Kelly seconded. • No discussion • Approved unanimously
Technology Committee	<ul style="list-style-type: none"> • Sheehan presented an overview on server and storage updates. TAG has met with UFIT three times since Oct. 10. • Pending plan: Migrate 40 virtual machines to the UF East Campus • \$18,000 yearly cost estimate • Replaces: \$200,000 of hardware that is at end of life • Eliminates: \$15,000 of annual support contract for hardware • \$10,000 of annual support contract for virtual machines • This is late breaking and so has not yet been presented to relevant parties/committees for discussion • Lab update: TAG is in discussion with UF Classroom Tech on migrating two labs into UF APPS Labs. • Input from faculty will be sought early in the spring semester • Kiouisis noted that we are also in the process of updating conferencing technology. The first phase will be in early spring. • Carlson: These lab rooms need paint and clean up! • Ferguson: Is anyone examining classroom architecture? This makes a significant difference in the nature of our teaching. • Kiouisis suggested the Teaching and Curriculum committee take on this endeavor.
Faculty Development and Welfare Committee	<ul style="list-style-type: none"> • Leslie provided updates; the committee focused on three areas: • One: Faculty mentoring. A workshop will be held in late January. • Two: What can we do to support adjuncts here in our College? • Three: Revision of guidelines for professional summer. • The committee is also concerned with diversifying our faculty racially and ethnically. They will continue to work on this issue in the coming year.
2020 Task Force	<ul style="list-style-type: none"> • Matt Sheehan reviewed the Task Force 2020 charge and process. • The Task Force plans to refine strategic and operational imperatives; identify our unique story; and re-launch a discovery of potential big changes (diversity, research, media industry, economic landscape) • Faculty can provide feedback here: http://www.jou.ufl.edu/2020-task-force • Timeline: Jan. 4-5: Discovery groups work Jan. 18 – 22: Discovery group reports Jan. 25 – Feb. 5: Draft refinements Feb. 15 – 26: Faculty stakeholder refinement March 1 deadline issued by Provost

Other Business	<ul style="list-style-type: none"><li data-bbox="391 58 1127 163">• Spiker paid tribute to Dodd, who will retire effective on August 1. Julie has been here for 28 years. THANK YOU, JULIE!!!	
Adjourn	<p data-bbox="342 220 1141 283">Pelfrey thanked everyone for attending and wished Happy Holidays and safe travels to all!</p> <p data-bbox="342 321 829 352">The meeting was adjourned at 10:58 a.m.</p> <p data-bbox="342 390 898 422">Minutes respectfully submitted by Kay Tappan</p>	