

Draft (Not Yet Approved by Faculty)

Senate Called Faculty Meeting Minutes - November 15, 2011

Meeting called to order at 10:35AM by Mary Ann Ferguson, Senate Chair

[A total of 21 attended the meeting.]

Faculty Senate Updates – Mary Ann Ferguson, Senate Chair

- Potential changes in UF healthcare
- Information items (the faculty will vote next meeting)
 - o Constitution: Article 1, Section 4.4. - The senate recommends administrator performance review to be conducted annually (not once per three years) and revisit in 2013 Constitution review.
 - o Bylaws, Article II, Section 2.10 -- Change selection of undergraduate serving on College committees to JCA.
 - Some faculty members suggested other active student groups such as PRSSA, AD Club, NBS, etc.
 - Charles Harris said that the recommendation was made to use a student group that represents all four majors.
 - The faculty is asked to send feedback to the senate

10:40 – Approval of Minutes (motion by Juan Carlos Molleda, seconded by Deanna Pelfrey) Passed.

10: 40 – Report on Faculty Governance Survey Results: Mary Ann Ferguson

- The chair presented the major findings.
- The data are available for the faculty and more detailed information is available.
- One faculty member asked what the next step was and the senate chair mentioned that the senate was interested in getting feedback from the faculty.
- The chair mentioned that the senate would look at priorities for next semester, hoping that this would be part of the next priorities at the college level.
- Linda Hon mentioned that the focus was on state budget (with no discretionary money), trying to educate people including foundation accounts, but she was not clear on what public vs. confidential data were. She mentioned that she had been working on this, also considering legal issues regarding what public and private records to share with the faculty.
- Linda Hon is trying to figure out a better way to present a bigger picture (a comprehensive picture).
- One faculty advocated taking a qualitative investigation on what the issues are with budgets and what the faculty is looking for.

- One faculty requested more concrete information such as how we prioritize what we have, how we decide who we search for, etc.
- Linda Hon stated a need to know what exactly the faculty wants to know (What are the questions).
- The senate chair encouraged the faculty to talk with the senate representatives about what specific questions the faculty members have.
- One faculty member recommended to have documentation readily available in a place where everyone has easy access to and an ability to go back to older information (archive them).
- Linda Hon thought that was a good idea and would talk to others about it. Linda Hon also expressed some concerns that the minority faculty's voice hasn't been heard, encouraging people to participate
- Several ideas such as providing time release, course release, some kind of reward, clerical support (copying materials or taking minutes) etc to encourage participation in shared governance.
- Linda Hon would look in to offering some clerical support such as copying or taking minutes.

11:00 AM: Strategic Plan and Program Reviews: Linda Hon

Linda Hon updated the progress on the college strategic plan: Linda Hon said that the goals are approved and the time framing to finalize the college strategic plan is to come up with measurable objectives and timelines by the end of spring semester. Linda Hon encouraged each department to come up with its own objectives and specific strategies, emphasizing the importance of bridging the strategic plan and program review. Linda Hon will get those program review questions out early to get the faculty input for the program review.

11:30 Teaching Evaluation: Norm Lewis

Two recommendations were made from the Curriculum Committee:

1. Regarding the new online teaching evaluation system, instructors announce a date on which evaluations will be conducted and reserve a portion of class time on that date for the evaluations to be done to encourage bringing portable devices to class. Change the current policy to accommodate this recommendation

The faculty concurred the importance of encouraging students about the importance of teaching evaluations. Some questions were raised about the skewedness of online evaluation. Some faculty members shared their experiences about the lowest response rate.

A motion was made to move this from an information item to an action item by Spiro Kiouisis. Passed unanimously.

2. The university level 10 item- scales are to be used continuously in the college.

The recommendation was passed unanimously.

Information for further discussion: The process of who should see and who should have access to those evaluations. The senate chair asked the faculty to provide feedback to the teaching committee.

12:15: Process for faculty input to shared governance

The senate chair asked what processes should be implemented: Various ideas were shared such as posting minutes, reporting back to their departments. One faculty member advocated an annual report summarizing what has happened and what we should think of for next year. Since semester to semester issues change, it would be helpful to see what's going on and value shared governance. The senate chair asked any one who would be interested in conducting semester survey to contact the senate ask the senate representatives to bring this issue to their departments for feedback.

12:20: Faculty Enhancement Opportunities (FEOs): Sandra Chance

Updates from the sabbatical committee:

Cynthia Morton is selected for this year.

Recommendation: The University Criteria to be adopted as college criteria for selection.

One faculty member had some questions about qualifications and requested the calendar to be announced in advance to give the faculty enough time to be prepared.

A friendly amendment was proposed to use "college/department" in the wording.

All voted for the recommendation with the friendly amendment

12:30PM: Old/New Business

One faculty member informed the faculty that Dr. David Miller, chair of the Internationalization Organization Task Force, would like to speak to the faculty in the near future.

12:35PM: The meeting adjourned: Motion to adjourned by Sandra Chance and seconded by Juan Carlos Molleda. Passed.

Respectfully submitted by Moon J. Lee, 12/5/2011