

**College of Journalism & Communications Faculty Senate
Minutes of the February 15, 2017 meeting**

Members attending: Cynthia Morton Padovano, Amy Jo Coffey, Norm Lewis, Kay Tappan, Deanna Pelfrey, Eunice Kim, Sri Kalyanaraman, Michael Leslie

Members not attending:

Others attending: Randy Bennett, Spiro Kiouisis (via phone), Zenna Brown

Agenda Item	Discussion and/or action taken	Follow-up
Call to order	Pelfrey called the meeting to order at 3:03 p.m.	
Approval of minutes	<ul style="list-style-type: none"> • 1-18-17 minutes were approved unanimously 	
CJC Security Camera feedback	<ul style="list-style-type: none"> • Lewis said his department did not express any concerns for the common areas but did have concerns on cost. Coffey said her department is meeting on Friday and she will bring feedback to the next Faculty Senate meeting. Pelfrey reached out to Randy Wright and has not received a response regarding cost. 	
Administrator : Faculty Evaluation Update	<ul style="list-style-type: none"> • Coffey met with Bob Parks of UF HR and verified that he will be assisting with the Administrator Faculty Evaluation. There doesn't appear to be a need to change the process from the way it was conducted previously. Emphasis is placed on ways to ensure anonymity and fairness. The evaluation will be conducted for anyone with "Dean" or "Department Chair" in their title. Coffey and Parks also discussed the time frame needed to conduct the evaluation and review the responses. A couple of questions were addressed: do the Department Chairs evaluate the Deans? Would it be more appropriate to call it a survey verses an evaluation? Does it go into the permanent record? Coffey plans to ask Bob Parks these questions and get back with the Senate. 	
Constitution/By-Laws Update	<ul style="list-style-type: none"> • Tappan said she met with Amy Jo Coffey, Mindy McAdams and Deanna Pelfrey. Over the last several weeks, the group was able to review the Constitution and By-laws; most of the changes were format and clarification. There are several areas that require discussion by the Faculty Senate and the administration; then, recommended changes would be distributed to faculty for review and discussion. 	
Strategic Plan: Diversity and Inclusion/ Academic Distinction/ Career Readiness	<ul style="list-style-type: none"> • A lengthy discussion was held among Bennett and the Senate members about the Strategic Plan: Diversity and Inclusion, Academic Distinction, Career Readiness, and Storytelling. The Senate had lengthy discussions on defining job placement when it comes to our students receiving jobs after they graduate and on defining Storytelling to distinguish our college from other colleges. • It was suggested that an all faculty meeting be held to discuss the goals and strategies that are proposed. The Senate agreed that this meeting would need to be held 	

	separate from the end of the year all-faculty meeting.	
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The meeting was adjourned at 4:15 p.m.
Respectfully submitted by Zenna Brown