

**College of Journalism and Communications
Faculty Senate-called All-Faculty Meeting
Minutes of December 8, 2016**

Members attending (per sign-in sheets): Kelleher, Chen, Kim, Morris, Treise, Weigold, Spiker, Carlson, Foley, Freeman, Lewis, McAdams, Rodgers, Sheehan, Waddell, Walsh-Childers, Wright, Christiano, Hon, Kelly, Lee, M., Men, Nall, Pelfrey, Tappan, Ostroff, Babanikos, Coffey, Esterline, Roberts, Sorel, Wells, Kiouisis, Fisher, Leslie

Not in Attendance: Goodman, Torres, Calvert, Chance, Kalyanaraman, Kaplan, Tripp, Wanta, Ferguson, Chan-Olmsted, Grogan, Lee, Y., Leeps, McNealy

Others attending: McFarlin, Bennett, Strekalova

Agenda Item: Call to order by Deanna Pelfrey

Pelfrey called the meeting to order at 10:02 a.m.

Minutes from the previous meeting: (ACTION) led by Deanna Pelfrey

Minutes from the 04-21-2016 meeting were approved unanimously. Pelfrey thanked McAdams for taking the April minutes and Nall for taking the minutes today as well as Coffey for serving as parliamentarian today.

CJC Faculty Senate Overview Report – Deanna Pelfrey

Pelfrey: Pelfrey reminded faculty that the College Faculty Senate meets twice monthly. Minutes of those meetings are posted and that the meetings are open to all. Key dates for the year are also posted to the website.

Pelfrey reminded everyone that the group set priorities and agreed to work in the following areas this year: CJC Strategic Plan; Technology/TAG Help System; Diversity/Inclusion; T&P Process – Standards; Parking; Building Security; UFOonline Course Development; CJC Online Teaching; Graduate Student Advising Load; Mentoring; CJC Branding. Also, the topic of Shared Governance was discussed as a carryover from 2015-2016. A subcommittee was formed to review the CJC Constitution and By-laws; work is now ongoing into the Spring semester. Progress is underway across all the priorities listed. Several committees will give reports during today's meeting.

Pelfrey thanked all the subcommittee chairs and volunteers moving the priorities forward this year.

Pelfrey called upon Kiouis to update the faculty on the ACEJMC process. Kiouis reviewed the timeline and processes completed to date. He outlined the Spring semester items to complete, including initial drafts due of chapters by March 1, 2017. The distribution of a rough draft of the self-study is targeted to go to faculty April 1, with May – June timeframe for revisions and formatting. Final report is due in October 2017 to the Accrediting Council. The site visit to CJC is January 28-31, 2018. Kiouis thanked everyone for their hard work to date and upcoming tasks to complete the process.

Agenda Item: T&P Committee (ACTION) let by Kim Walsh-Childers

Prior to this meeting, the T&P Committee distributed three drafts for general discussion and consideration by the faculty on changes to policy on tenure and non-tenure standards and criteria.

- I. The first document reviewed was for proposed changes to the language under the heading, “Research and Creative Accomplishment in the College T & P document.” The majority of the meeting centered on discussion of these proposed changes and additional language and proposed edits. After much discussion, a motion was made and seconded to accept the document; further discussion brought additional suggested changes and edits. A motion was then made and seconded to add additional language and edits. That motion passed. Once the new language was further discussed, a call for the question resulted in a vote to approve the new language, as amended, in the T& P document.
- II. The second document titled, “Proposed Standards & Criteria for Creative Tenure-Track Faculty: An Addition to the College’s Faculty Standards and Criteria – Draft” was also discussed, but no final resolution to specific language changes was acceptable and the document, with suggestions, was tabled for further review by the T&P Committee. Walsh-Childers assured faculty final recommendations would forthcoming at the next Faculty Senate-called All Faculty Meeting.
- III. A third document titled, “Proposed Standards & Criteria for Non-Tenure Track Faculty: An Addition to the College’s Faculty Standards and Criteria – Draft” was tabled in the interest of time for sufficient discussion. Walsh-Childers said final recommendations would be

forthcoming from T&P at the next Faculty Senate-called All Faculty Meeting.

Walsh-Childers thanked the members of the Task Force and will regroup on final recommendations based on the discussion.

Agenda Item: CJC Strategic Plan: Update led by Randy Bennett

Bennett reviewed the 2020 plan and progress to date. The process continues to move forward, but with a slight change. The committee decided to use the model implemented at the August faculty retreat and hold breakout sessions on each of the six areas in subgroups. Then, the committee will meet and develop a draft of a strategic plan. Bennett will be sending out notices for faculty members to participate in various subgroups. The goal is to have a solid strategic plan approved by the end of spring semester.

Agenda Item: UFOonline/CJC Online Structure discussion led by Mike Weigold

Weigold led a detailed discussion on UFOonline and the CJC Online Structure inclusive of criteria and commitment by the faculty. He cited good progress work by PR/Telecomm in online. He also reminded department chairs of their responsibility to find talent to create and teach online courses.

Agenda Item: Department reports

In the interest of time, department reports were summarized by the chairs. Each chair was invited to give three items from their respective departments as part of an update summary. Chairs Kelleher, Spiker, Wright and Ostroff all offered quick and upbeat reports on students, curriculum, faculty accomplishments, student accomplishments and departmental successes for this academic year.

Agenda Item: Open Forum/Other Business

Pelfrey reminded everyone of the upcoming (today) meetings, the CJC State of the College meeting in the Gannett Auditorium; CJC photo; and then at 12:30 p.m. Celebration for CJC Faculty and Staff Lunch on the Weimer Hall lawn.

Agenda Item: Adjournment

There being no further business, the meeting was adjourned at 11:15 a.m.

Respectfully submitted,

Mickey G. Nall