

INDIVIDUAL WORK (Independent Study): MMC 6905

NOTE: This course is LETTER-GRADED. If you are taking an undergraduate class for graduate credit, you must discuss with the instructor, and have approved by your advisor, a plan of action to elevate the course work to graduate level.

Proposals for independent study, taken as Individual Work, must show evidence that the expectations will go beyond that expected for any similar courses at the undergraduate level. Proposals must include:

- ◆ the sub-topics to be studied,
- ◆ the resources (readings and such) to be used,
- ◆ the requirements for completion, and
- ◆ the method of evaluation (basis on which the work will be graded).

Typically, students taking Individual Work must conduct original research. Building on an exhaustive search of the literature, students must make an original contribution to the understanding of mass communication. The finished products ideally would be accepted for publication or presentation at a conference. Regular meetings with the course supervisor must be scheduled.

THIS FORM IS REQUIRED FOR REGISTRATION AND MUST BE SUBMITTED TO THE GRADUATE DIVISION BEFORE THE REGISTRATION DEADLINE OR YOU WILL BE RESPONSIBLE FOR LATE FEES.

This form authorizes

_____ *Print your name and email address*

_____ *UF ID number*

to take:

_____ *Identify the course*

Number of credits:

Semester and year of study:

STUDENT: I, the undersigned student, will write a description of the work to be completed for this course and obtain the required signatures. I will then submit this form and description to the Graduate Division for registration

_____ *Signature of Student*

_____ *Date Signed*

DESCRIPTION OF THE WORK TO BE DONE: Please write a description of the work to be completed this semester in the space below. If additional space is needed, please staple the attachment to this form.

The description is required and must be completed before the instructor and advisor sign this form. The instructor's signature indicates approval of the description.

INSTRUCTOR: PLEASE DON'T SIGN THIS FORM UNLESS A DESCRIPTION OF THE WORK TO BE COMPLETED IN THIS TERM IS INCLUDED. I, the undersigned instructor, agree to be fully responsible for this graduate student's study under the general guidelines concerning MMC 6905 as set forth in the Graduate Division's Master's Handbook, Master's Program Policy. Please refer to the section labeled *NON-CLASSROOM COURSES*, also excerpted above. I understand that my responsibilities include:

- I have worked out with the student an explicit description of duties for the course, frequency of meetings and how the work will be graded. A description of the work to be completed has been detailed above or attached to this authorization form.
- I will meet with the student regularly to guide the work throughout the semester.
- I will evaluate the work and assign a grade at the end of the semester. MMC 6905 receives a **letter grade**, A through E.
- I am a member of the graduate faculty. Any exceptions to this rule must be approved by the Associate Dean of Graduate Studies.
- I understand that graduate students cannot supervise other graduate students.

Please don't sign until description is included.

Approval Signature of Instructor

Date Signed

Please PRINT or TYPE Instructor's Name

Instructor's EMAIL ADDRESS

Instructor's Telephone Number

ACADEMIC ADVISER: I, the undersigned academic adviser, have read this form and the attached course description. I find the course as described to be consonant with the student's academic program.

Approval Signature of Academic Adviser

Date Signed

The proposed course meets requirements set out by the Graduate Committee.

Approval Signature of the Sr. Associate Dean, Division of Graduate Studies and Research

Date Signed