

# RTV 4930 All Sections – Special Projects in Creative Services (Television News Production)

## Course Contacts:

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## Description:

This subset of RTV4930 Student Experiences is designed to introduce you to the fast-paced environment of television production. It is an intentional departure from the traditional lecture setting as you will be learning in an actual working multi-media operation. You will learn a multitude of television production positions to prepare you for on-air participation.

## Objectives:

- Improve your technical and artistic skills through practice and constructive critiques.
- Get creative – learn through doing. Try new things, pitch new ideas and make mistakes.
- Work with the team to execute a clean, professional-looking product.

## Location & Time:

Control room 1 (Room #G216) on the ground floor of Weimer Hall.

You will be assigned to a certain day of the week depending on your availability.

## **Grading Expectations:**

### ***Dedicate:* (40%)**

Show up to class on-time, every time. If there is a legitimate reason you're unavailable, then let Ken know at least 24 hours in advance, and for planned absences, a minimum of one week prior. Arrive mentally and physically prepared for the tasks at hand.

### ***Engage:* (30%)**

Work as an active member of the team. Identify problems and work critically to solve them. Develop an understanding of assigned positions and assist others as they navigate new challenges. Come up with new ideas and/or ways of doing things in addition to learning all positions.

### ***Analyze:* (30%)**

Accept constructive criticism and learn from mistakes. Don't make the same mistake twice.

## **Grading Scale**

A 94-100

A- 90-93

B 84-89

B- 80-83

C 74-79

C- 70-73

D 64-69

D- 60-63

F 0-59

For more information about UF grading policies, visit this website:

<http://www.registrar.ufl.edu/catalog/policies/regulationgrades.html>

## UF Honor Code

The University of Florida Honor Code was voted on and passed by the Student Body in the Fall 1995 Semester. The Honor Code reads as follows:

Preamble: In adopting this Honor Code, the students of the University of Florida recognize that academic honesty and integrity are fundamental values of the University community. Students who enroll at the University commit to holding themselves and their peers to the high standard of honor required by the Honor Code. Any individual who becomes aware of a violation of the Honor Code is bound by honor to take corrective action. A student-run Honor Court and faculty support are crucial to the success of the Honor Code. The quality of a University of Florida education is dependent upon the community acceptance and enforcement of the Honor Code.

The Honor Code: We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honesty and integrity. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: **"On my honor, I have neither given nor received unauthorized aid in doing this assignment."**

For more information about academic honesty, contact Student Judicial Affairs, P202 Peabody Hall, 392-1261.

## Accommodations For Students With Disabilities

Students requesting classroom accommodation must first **register with the Dean of Students Office**. The Dean of Students will provide documentation to the student who must then provide this documentation to the instructor when requesting accommodation.

## CJC/DMP/WUFT-TV Policies

It is your responsibility to learn and comply with all WUFT-TV policies (these are posted in the handbook in Control Room 1 and apply to everyone).

The Computer Policy emphasizes that **all the computers in the Control Room are for official station business (including select courses) only**. Many are reserved for people in specific roles at certain times of day. Make sure you work in an area appropriate to your role/course, that you log-in as instructed and save and log-out everytime you walk away. When you are finished with your shift/class, please shut down your area, unless specifically instructed not to do so.

**All of our equipment**, not just the computers, **is for station business only**. Treat all items with care, and do not abuse the privilege of using them. Do not download any software onto the station computers.

To help secure our gear and help keep our workplace secure, **do not let strangers into the studio or control room and do not prop the doors open outside of normal business hours (M-F 8a-6p)**. Report any unusual activity to managers and report any suspicious activity to managers or police.

In addition to the television production staff, other station staff (Mark Leeps, Bridget Grogan, Brad Noblitt, etc.) may provide feedback at any time. **All criticism from the staff is meant to be professional, not personal**...accept it and learn from it.

The dress code for WUFT-TV is **business casual**. Dress professionally, *not* as if you were going to a club, the mall, the gym or the pool. Dress for men should consist of clean pants and a collared shirt. Women can wear pants or dresses. No shorts, t-shirts or flip-flops. Anyone who violates the dress code will be notified at the time of the violation and advised to comply in the future, or sent home to change, if necessary.