



**INSTRUCTOR INFORMATION**

Instructor: Iman Zawahry  
 Contact Info: iman@jou.ufl.edu | 352-281-6787  
 Office: 3048 Weimer Hall | Office Hours: by appointment or Thursday Period 5 | 11:45pm-12:30pm  
 TA: Brandon Shenk | bshenk36@gmail.com | 323-671-0038  
 Office Hours: by appointment

**CLASS & FILM TIMES**

Class: Monday Lab Periods 8-10 G001 | Lecture: Thursday Periods 6-7 WEIM3020  
 Film Weekends: Film 1 - Oct 14-16 | Film 2 - Oct 21-23 | Film 3 - Nov 4-5  
 Director's Prep: Film 10/7/22 - | Film 2- 10/13/22 | Film 3- 10/27/22  
 Crew Drills: October 3rd 3pm -9pm

**COURSE OBJECTIVE**

The goal of this class is to help students acquire the basic knowledge, skills, and work ethic of motion picture production. Students will learn the multiple positions of an industry standard film set and will produce three 5 - 7 minute short films. Every student will play the role of one Above the Line team member (Producer, Director, Cinematographer, Production Designer, Editor) and two Below the Line team members (1st assistant director, 2nd Assistant Director, Script Supervisor, Camera Operator, 1st Assistant Camera, 2nd Assistant Camera, Sound Mixer, Boom Operator, Gaffer and Key Grip).

Students will learn the intricate roles and duties in making a film from breaking down a script to recording sound on a sound mixer. You will learn introductory knowledge of shot composition, storyboarding, and editing. In this class you will be work to perfect those skills in a collaborative setting.

**PREREQUISITES**

Grade of C in RTV3320

**EQUIPMENT ROOM POLICIES**

Students will sign an equipment room contract. Failure to adhere to the contract can result in a student having a grade point deduction and/or receiving an incomplete or failing grade in the class. Late returns will result in equipment privileges being revoked. Parking for the equipment room is limited to ten minutes. Failure to adhere to this policy can result in a point deduction from a student's final grade.

**TEXTBOOK**

No required text handouts will be provided.

Recommended Texts:  
 "Crafting Short Screenplays That Connect" by Claudia Johnson  
 "In the Blink of An Eye" by Walter Murch  
 "Directing Actors" Judith Weston  
 "Save the Cat" by Blake Snyder  
 "Reflections: Twenty One Cinematographers at Work" by Benjamin Bergery

**COMPUTER & SOFTWARE**

It is suggested the students own a MacBook Pro and have access to the Adobe Creative Cloud Software. However, students will have access to the Mac editing lab.

**ATTENDANCE, TARDINESS, AND LATE ASSIGNMENT POLICIES**

Students are allowed zero absence per semester. Each absence will result in a two-point deduction from a student's final grade for each occurrence.  
 Students are allowed to be tardy once during the semester. Each additional tardiness will result in a half-point reduction from a student's final grade.  
 With the exception of emergencies, you must be in attendance on every set and crew drills. This is a collaborative experience and the team will not work without each person involved. If you miss a set you will receive two letter grade deduction from your grade.



## UNIVERSITY POLICIES

### IN CLASS RECORDING

Students are allowed to record video or audio of class lectures. However, the purposes for which these recordings may be used are strictly controlled. The only allowable purposes are (1) for personal educational use, (2) in connection with a complaint to the university, or (3) as evidence in, or in preparation for, a criminal or civil proceeding. All other purposes are prohibited. Specifically, students may not publish recorded lectures without the written consent of the instructor. A “class lecture” is an educational presentation intended to inform or teach enrolled students about a particular subject, including any instructor-led discussions that form part of the presentation, and delivered by any instructor hired or appointed by the University, or by a guest instructor, as part of a University of Florida course. A class lecture does not include lab sessions, student presentations, clinical presentations such as patient history, academic exercises involving solely student participation, assessments (quizzes, tests, exams), field trips, private conversations between students in the class or between a student and the faculty or lecturer during a class session. Publication without permission of the instructor is prohibited. To “publish” means to share, transmit, circulate, distribute, or provide access to a recording, regardless of format or medium, to another person (or persons), including but not limited to another student within the same class section. Additionally, a recording, or transcript of a recording, is considered published if it is posted on or uploaded to, in whole or in part, any media platform, including but not limited to social media, book, magazine, newspaper, leaflet, or third party note/tutoring services. A student who publishes a recording without written consent may be subject to a civil cause of action instituted by a person injured by the publication and/or discipline under UF Regulation 4.040 Student Honor Code and Student Conduct Code

## UNIVERSITY POLICIES

### STUDENTS WITH DISABILITIES

Students requesting classroom accommodation must first register with the Dean of Students Office. The Dean of Students Office will provide documentation to the student who must then provide this documentation to the Instructor when requesting accommodation.

### STUDENT EVALUATION OF COURSE AND INSTRUCTOR

Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at [gatorevals.aa.ufl.edu/students/](http://gatorevals.aa.ufl.edu/students/). Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via [ufl.bluera.com/ufl/](http://ufl.bluera.com/ufl/). Summaries of course evaluation results are available to students at [gatorevals.aa.ufl.edu/public-results/](http://gatorevals.aa.ufl.edu/public-results/).

### UF HONOR CODE

UF students are bound by The Honor Pledge which states, “We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: “On my honor, I have neither given nor received unauthorized aid in doing this assignment.” The Honor Code (<https://www.dso.ufl.edu/sccr/process/student-conduction-honor-code/>) specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor or TAs in this class.

### HELP WITH COPING

The UF Counseling and Wellness Center is a terrific, free resource for any student who could use help managing stress or coping with life. The center, at 3190 Radio Road on campus, is open for appointments and emergency walk-ins from 8 a.m. to 5 p.m. Monday through Friday. To make an appointment or receive after-hours assistance, call 352-392-1575.



**ASSIGNMENTS,  
PROJECTS &  
GRADING**

**ASSIGNMENTS**

Attendance and punctuality .....	10 PTS
Pitch.....	10 PTS
BTL Test.....	10 PTS
Painting with Light.....	10 PTS
Director's Prep .....	10 PTS
Production Delivery Book....	10 PTS
Crew Drills.....	10 PTS
Final Film (individual).....	10 PTS
Final Film(team) .....	20 PTS

**GRADING SCALE**

94% or higher	= A
90%-93%	= A-
88%-89%	= B+
84%-87%	= B
80%-83%	= B-
78%-79%	= C+
74%-77%	= C
70%-73%	= C-
65%-69%	= D
64% or below	= E

**ASSIGNMENTS**

**ASSIGNMENTS (DETAILS WORKSHEETS WILL BE PROVIDED ON CANVAS)**

1) PITCH	Due August. 29th
2) BTL TEST	Due Sept. 15th
3) PAINTING WITH LIGHT	Due Sept. 29th
4) CREW DRILLS	Due Oct. 3rd
5) DIRECTOR'S PREP	Due Oct. 7th, Oct. 13th, Oct. 27th
6) PRODUCTION DELIVERY BOOKS	Due Dec. 5th
7) FINAL FILM	Due Dec. 10th



# NARRATIVE COLLABORATIVE FILMMAKING

FALL 2022

CLASS	MONDAY LAB PERIOD 8-10- 3:00PM-6:00PM	THURSDAY	THURSDAY CLASS PERIOD 6-7- 12:50PM-2:45PM	DUE
		AUG 25 <sup>TH</sup>	<b>Making Movies</b> - Introduction to Class and Syllabus - What is Story? - Understanding loglines and pitching a good story.	
AUG 29 <sup>TH</sup>	<b>Imagine This...G001</b> - Listen to Pitch Ideas	SEPT 1 <sup>ND</sup>	<b>Where's My Crew At?</b> - Choose Films -ATL Positions tutorial - BTL Positions <i>Assignment - Writer's work on first draft</i>	<i>Pitches Due</i>
SEPT 5 <sup>TH</sup>	<b>UF HOLIDAY</b>	SEPT 8 <sup>TH</sup>	<b>Fade In</b> - Workshop First Draft in Class-	<b>First Draft of Film</b>
SEPT 12 <sup>TH</sup>	<b>Making Movies WEIM G001</b> - Learning the C300 - Below the line position tutorials -	SEPT 15 <sup>TH</sup>	<b>Imagine This...</b> - BTL position test - Director's Beat Breakdown	<i>BTL Test Draft 2 Script to Iman</i>
SEPT 19 <sup>TH</sup>	<b>Fade In WEIM G001</b> - Work in assembled film crews on location.. Filming a scene. <i>- Cinematographers pick one scene for lighting workshop next week</i>	SEPT 22 <sup>ND</sup>	-Third Draft Writers Workshop - Discuss painting with light assignment	<i>Draft 3 Due</i>
SEPT 26 <sup>TH</sup>	<b>Painting with Light.....G001</b> Advanced Lighting Workshop - Lighting one scene of each script (Light somewhere outside G001)	SEPT 29 <sup>TH</sup>	<b>What's that in the frame?</b> - - Director's Prep Preparation - ATL Responsibility Production Design and Producer basics and examples -Screen Painting with Light Assignment	<i>Painting with Light Assignment Due</i>
OCT 3 <sup>TH</sup>	<b>Crew Drills! 3PM-9PM</b> Each film will have 2 hours to shoot one scene of their film. This will be a dress rehearsal for the crew and ATL.	OCT 6 <sup>TH</sup>	<b>Final Draft.</b> - Workshop Fourth Draft in Class -	<i>Draft 4 Due</i>
OCT 10 <sup>TH</sup>	<b>PRE-PRODUCTION FOR ALL</b>	OCT 13 <sup>TH</sup>		



# NARRATIVE COLLABORATIVE FILMMAKING

FALL 2022

CLASS	PRODUCTION SCHEDULE
OCT 7 <sup>TH</sup>	Directors Prep - Film 1 (suggested production meeting Oct 12th)
OCT 13 <sup>TH</sup>	Directors Prep - Film 2 (suggested production meeting Oct. 19th)
OCT 27 <sup>TH</sup>	Directors Prep - Project 3 (suggested production meeting Nov. 2nd)
OCT 14-16	Production Film 1
OCT 21-23	Production- Film 2
NOV 4-6	Production- Film 3
NOV 7 <sup>TH</sup>	Upload Footage and begin Edit
NOV 14 <sup>TH</sup>	Rough Cut Screening 1
NOV 17 <sup>TH</sup>	Directors and Editors Meet with Iman By appointment
NOV 21 <sup>ST</sup>	Cut Screening 2
NOV 24 <sup>TH</sup>	<b>THANKSGIVING BREAK</b>
NOV 28 <sup>TH</sup>	Cut Screening 3
DEC 1 <sup>ST</sup>	Directors and Editors Meet with Iman By appointment
DEC 5 <sup>ND</sup>	Final In Class Screening Films      Delivery Books DUE
DEC 10 <sup>TH</sup>	Formal Screening for projects on Dec. 10th at 7pm in Reitz Auditorium (Tentative)