



NARRATIVE COLLABORATIVE FILMMAKING INDEPENDENT STUDY

FALL 2021

RTV4905

INSTRUCTOR INFORMATION	<p>Instructor: Iman Zawahry Contact Info: iman@jou.ufl.edu 352-281-6787 Office: 3048 Weimer Hall Office Hours: by appointment or Tuesday Period 5 11:45pm-12:30pm TA: Brandon Shenk bshenk36@gmail.com 323-671-0038</p>
CLASS & FILM TIMES	<p>Class/Workshops - No formal class. Will arrange for class meetings.</p> <p>Film Weekends: Film 1 - Oct 16-18 Film 2 - Oct 23-25 Film 3 - Oct 30-Nov 1 Crew Drills: October 4th 3pm -9pm</p>
COURSE OBJECTIVE	<p>The goal of this class is to help students acquire the basic knowledge, skills, and work ethic of motion picture set production. Students will assist and aid senior students on film sets. Students will learn the multiple positions of a industry standard film set and will work crew on three 7 - 9 minute short films. Every student will play the role of one crew team member: production assistant, assistant editor, boom operator, art assistant and grip on three different films. You will be able to play different roles on each film. On September 5th the seniors will choose their film ideas. After learning the films you will make a top three choice list of what position you would like to crew on each film.</p>
PREREQUISITES	<p>Grade of B or better in RTV3511</p>
EQUIPMENT ROOM POLICIES	<p>Students will sign an equipment room contract. Failure to adhere to the contract can result in a student having a grade point deduction and/or receiving an incomplete or failing grade in the class. Late returns will result in equipment privileges being revoked. Parking for the</p>
TEXTBOOK	<p>No required text</p> <p>Recommended Texts:</p> <p>“Crafting Short Screenplays That Connect” by Claudia Johnson “In the Blink of An Eye” by Walter Murch “Directing Actors” Judith Weston “Save the Cat” by Blake Snyder “Reflections: Twenty One Cinematographers at Work” by Benjamin Bergery</p>
ATTENDANCE, TARDINESS, AND LATE ASSIGNMENT POLICIES	<p>Students must attend all three film sets and crew drills. Your grade is based on your help and attendance on these films. Each unexcused film or crew drills missed will be one letter grade deduction. Tardiness will result in a half point deduction.</p>



COVID-19 UNIVERSITY POLICIES

FACE TO FACE CLASSES (LABS)

- We will have face-to-face instructional sessions to accomplish the student learning objectives of this course. In response to COVID-19, the following policies and requirements are in place to maintain your learning environment and to enhance the safety of our in-classroom interactions.
- Sanitizing supplies are available in the classroom if you wish to wipe down your desks prior to sitting down and at the end of the class.
- If you are experiencing COVID-19 symptoms (Check the CDC website for guidance on symptoms of coronavirus), please use the UF Health screening system and follow the instructions on whether you are able to attend class. Go to <https://coronavirus.ufhealth.org/> for UF Health guidance on what to do if you have been exposed to or are experiencing Covid-19 symptoms.
- Course materials will be provided to you with an excused absence, and you will be given a reasonable amount of time to make up work. Find more information in the university attendance policies.

ON SET

If a student has not been vaccinated, students will take a COVID test the week (7 days) before production. The students must remain in their own bubble from that point until production. On set students must wear masks.. If the test is negative you may not come to set or near your classmates and quarantine according to the CDC guidelines. Please refer to the Film Florida Covid Set Guidelines in Canvas for more information.

UNIVERSITY POLICIES

IN CLASS RECORDING

Students are allowed to record video or audio of class lectures. However, the purposes for which these recordings may be used are strictly controlled. The only allowable purposes are (1) for personal educational use, (2) in connection with a complaint to the university, or (3) as evidence in, or in preparation for, a criminal or civil proceeding. All other purposes are prohibited. Specifically, students may not publish recorded lectures without the written consent of the instructor. A “class lecture” is an educational presentation intended to inform or teach enrolled students about a particular subject, including any instructor-led discussions that form part of the presentation, and delivered by any instructor hired or appointed by the University, or by a guest instructor, as part of a University of Florida course. A class lecture does not include lab sessions, student presentations, clinical presentations such as patient history, academic exercises involving solely student participation, assessments (quizzes, tests, exams), field trips, private conversations between students in the class or between a student and the faculty or lecturer during a class session. Publication without permission of the instructor is prohibited. To “publish” means to share, transmit, circulate, distribute, or provide access to a recording, regardless of format or medium, to another person (or persons), including but not limited to another student within the same class section. Additionally, a recording, or transcript of a recording, is considered published if it is posted on or uploaded to, in whole or in part, any media platform, including but not limited to social media, book, magazine, newspaper, leaflet, or third party note/tutoring services. A student who publishes a recording without written consent may be subject to a civil cause of action instituted by a person injured by the publication and/or discipline under UF Regulation 4.040 Student Honor Code and Student Conduct Code



**UNIVERSITY
POLICIES**

STUDENTS WITH DISABILITIES

Students requesting classroom accommodation must first register with the Dean of Students Office. The Dean of Students Office will provide documentation to the student who must then provide this documentation to the Instructor when requesting accommodation.

STUDENT EVALUATION OF COURSE AND INSTRUCTOR

Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations on-line via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at <https://gatorevals.ua.ufl.edu/students/>. Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via <https://ufl.bluera.com/ufl/>. Summaries of course evaluation results are available to students at <https://gatorevals.ua.ufl.edu/public-results/>.

**UNIVERSITY
POLICIES**

UF HONOR CODE

UF students are bound by The Honor Pledge which states, “We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: “On my honor, I have neither given nor received unauthorized aid in doing this assignment.” The Honor Code (<http://www.dso.ufl.edu/sccr/process/student-conduct-honor-code/>) specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel.

HELP WITH COPING

The UF Counseling and Wellness Center is a terrific, free resource for any student who could use help managing stress or coping with life. The center, at 3190 Radio Road on campus, is open for appointments and emergency walk-ins from 8 a.m. to 5 p.m. Monday through Friday. To make an appointment or receive after-hours assistance, call 352-392-1575.

**ASSIGNMENTS,
PROJECTS &
GRADING**

ASSIGNMENTS

Attendance and punctuality 60 PTS
Participation and Collaboration..... 40 PTS

GRADING SCALE	
94% or higher	= A
90%-93%	= A-
88%-89%	= B+
84%-87%	= B
80%-83%	= B-
78%-79%	= C+
74%-77%	= C
70%-73%	= C-
65%-69%	= D
64% or below	= E



NARRATIVE COLLABORATIVE FILMMAKING

FALL 2021

CLASS	PRODUCTION SCHEDULE
OCT 11 TH	Directors Prep - Film 1 (suggested production meeting Oct 14th)
OCT 14 TH	Directors Prep - Film 2 (suggested production meeting Oct. 21st))
OCT 21 TH	Directors Prep - Project 3 (suggested production meeting Oct 21)
OCT 16-18	Production Film 1
OCT 23-25	Production- Film 2
OCT 30- NOV 1	Production- Film 3
NOV 2 ND	Upload Footage and begin Edit
NOV 8 TH	Rough Cut Screening 1
NOV 11 TH	UF HOLIDAY
NOV 15 TH	Directors and Editors Meet with Iman By appointment
NOV 18 TH	Cut Screening 2
NOV 22 ND	Cut Screening 3
NOV 29 TH	Directors and Editors Meet with Iman By appointment
DEC 2 ND	Cut Screening 4
DEC 6 ND	Final In Class Screening Films Delivery Books DUE
DEC 11 TH	Formal Screening for projects on Dec. 11th at 7pm in Gannett Auditorium (Tentative)