



INSTRUCTOR INFORMATION

Instructor: Iman Zawahry
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 Office: 3048 Weimer Hall | Office Hours: Thursday Period 7 | 1:55pm-2:45pm or by appt.
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 Office Hours: Monday 9am - 12pm or by appointment | Office 3116 Weimer Hall

CLASS & FILM TIMES

Class: Monday Lab Periods 8-10 G001 | Lecture: Tuesday Periods 6-7 Online
 Film Weekends: Film 1 - March 13-15 | Film 2 - March 20-22 | Film 3 - March 27-29
 Director's Prep: Film 1 - 3/2/21 | Film 2- 3/9/21 | Film 3- 3/16/21
 Crew Drills: 2/22/2021 3pm -9pm

COURSE OBJECTIVE

The goal of this class is to help students acquire the basic knowledge, skills, and work ethic of motion picture production. Students will learn the multiple positions of a industry standard film set and will produce three 5 - 7 minute short films. Every student will play the role of one Above the Line team member (Producer, Director, Cinematographer, Production Designer, Editor) and two Below the Line team members (1st assistant director, 2nd Assistant Director, Script Supervisor, Camera Operator, 1st Assistant Camera, 2nd Assistant Camera, Sound Mixer, Boom Operator, Gaffer and Key Grip).

Students will learn the intricate roles and duties in making a film from breaking down a script to recording sound on a sound mixer. You have introductory knowledge of shot composition, storyboarding, and editing. In this class you will be working perfecting those skills in a collaborative setting.

PREREQUISITES

Grade of A in RTV3320

EQUIPMENT ROOM POLICIES

Students will sign an equipment room contract. Failure to adhere to the contract can result in a student having a grade point deduction and/or receiving an incomplete or failing grade in the class. Late returns will result in equipment privileges being revoked. Parking for the equipment room is limited to ten minutes. Failure to adhere to this policy can result in a point deduction from a student's final grade.

TEXTBOOK

No required text handouts will be provided.

Recommended Texts:
 "Crafting Short Screenplays That Connect" by Claudia Johnson
 "In the Blink of An Eye" by Walter Murch
 "Directing Actors" Judith Weston
 "Save the Cat" by Blake Snyder
 "Reflections: Twenty One Cinematographers at Work" by Benjamin Bergery

COMPUTER & SOFTWARE

It is suggested the students own a MacBook Pro and have acces to the Adobe Creative Cloud Software. However, students will have access to the Mac editing lab.

ATTENDANCE, TARDINESS, AND LATE ASSIGNMENT POLICIES

Students are allowed zero absence per semester. Each absence will result in a two-point deduction from a student's final grade for each occurrence.
 Students are allowed to be tardy once during the semester. Each additional tardiness will result in a half-point reduction from a student's final grade.
 With the exception of emergencies, you must be in attendance on every set and crew drills. This is a colloborative experience and the team will not work without each person involved. If you miss a set you will receive two letter grade deduction from your grade.



COVID-19 UNIVERSITY POLICIES

FACE TO FACE CLASSES (LABS)

We will have face-to-face instructional sessions to accomplish the student learning objectives of this course. In response to COVID-19, the following policies and requirements are in place to maintain your learning environment and to enhance the safety of our in-classroom interactions.

- You are required to wear approved face coverings at all times during class and within buildings. Following and enforcing these policies and requirements are all of our responsibility. Failure to do so will lead to a report to the Office of Student Conduct and Conflict Resolution.
- This course has been assigned a physical classroom with enough capacity to maintain physical distancing (6 feet between individuals) requirements. Please utilize designated seats and maintain appropriate spacing between students. Please do not move desks or stations.
- Sanitizing supplies are available in the classroom if you wish to wipe down your desks prior to sitting down and at the end of the class.
- Follow your instructor's guidance on how to enter and exit the classroom. Practice physical distancing to the extent possible when entering and exiting the classroom.
- If you are experiencing COVID-19 symptoms (Check the CDC website for guidance on symptoms of coronavirus), please use the UF Health screening system and follow the instructions on whether you are able to attend class. Go to <https://coronavirus.ufhealth.org/> for UF Health guidance on what to do if you have been exposed to or are experiencing Covid-19 symptoms.
- Course materials will be provided to you with an excused absence, and you will be given a reasonable amount of time to make up work. Find more information in the university attendance policies.

ONLINE CLASSES (LECTURES)

Our class sessions may be audio visually recorded for students in the class to refer back and for enrolled students who are unable to attend live. Students who participate with their camera engaged or utilize a profile image are agreeing to have their video or image recorded. If you are unwilling to consent to have your profile or video image recorded, be sure to keep your camera off and do not use a profile image. Likewise, students who un-mute during class and participate orally are agreeing to have their voices recorded. If you are not willing to consent to have your voice recorded during class, you will need to keep your mute button activated and communicate exclusively using the "chat" feature, which allows students to type questions and comments live. The chat will not be recorded or shared. As in all courses, unauthorized recording and unauthorized sharing of recorded materials is prohibited.

ON SET

If a student has not been vaccinated, students will take a COVID test the week (7 days) before production. The students must remain in their own bubble from that point until production. On set students must wear masks and remain socially distant beside the camera team. If the test is negative you may not come to set or near your classmates and quarantine according to the CDC guidelines. Please refer to the Film Florida Covid Set Guidelines in Canvas for more information.



UNIVERSITY POLICIES

STUDENTS WITH DISABILITIES

Students requesting classroom accommodation must first register with the Dean of Students Office. The Dean of Students Office will provide documentation to the student who must then provide this documentation to the Instructor when requesting accommodation.

STUDENT EVALUATION OF COURSE AND INSTRUCTOR

Students are expected to provide feedback on the quality of instruction in this course based on 10 criteria. These evaluations are conducted online at <https://evaluations.ufl.edu>. Evaluations are typically open during the last two or three weeks of the semester, but students will be given specific times when they are open. Summary results of these assessments are available.

UNIVERSITY POLICIES

UF HONOR CODE

UF students are bound by The Honor Pledge which states, "We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: "On my honor, I have neither given nor received unauthorized aid in doing this assignment."

The Honor Code (<http://www.dso.ufl.edu/sccr/process/student-conduct-honor-code/>) specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel.

HELP WITH COPING

The UF Counseling and Wellness Center is a terrific, free resource for any student who could use help managing stress or coping with life. The center, at 3190 Radio Road on campus, is open for appointments and emergency walk-ins from 8 a.m. to 5 p.m. Monday through Friday. To make an appointment or receive after-hours assistance, call 352-392-1575.

ASSIGNMENTS, PROJECTS & GRADING

ASSIGNMENTS

Attendance and punctuality	10 PTS
Pitch.....	10 PTS
BTL Test.....	10 PTS
Painting with Light.....	10 PTS
Director's Prep	10 PTS
Production Delivery Book....	10 PTS
Crew Drills.....	10 PTS
Final Film (individual).....	10 PTS
Final Film(team)	20 PTS

GRADING SCALE

94% or higher	= A
90%-93%	= A-
88%-89%	= B+
84%-87%	= B
80%-83%	= B-
78%-79%	= C+
74%-77%	= C
70%-73%	= C-
65%-69%	= D
64% or below	= E

ASSIGNMENTS

ASSIGNMENTS (DETAILS WORKSHEETS WILL BE PROVIDED ON CANVAS)

1) PITCH	Due Jan. 18-19th
2) BTL TEST	Due Jan. 26th
3) PAINTING WITH LIGHT	Due Feb. 16th
4) CREW DRILLS	Due Feb 22nd
5) DIRECTOR'S PREP	Due Marc. 2nd, Mar 9th, March 16th
6) PRODUCTION DELIVERY BOOKS	Due April 20th
7) FINAL FILM	Due Apr 23rd

NARRATIVE COLLABORATIVE FILMMAKING

SPRING 2021

CLASS	MONDAY LAB PERIOD 8-10- 3:00PM-6:00PM	TUESDAY	TUESDAY CLASS PERIOD 6-7- 12:50PM-2:45PM	DUE
JAN 11 TH	Making Movies WEIM G001 - Introduction to Class and Syllabus - Learning the C300 - Below the line position tutorials -	JAN 12 TH	Making Movies - What is Story? - Understanding loglines and pitching a good story. Assignment - Everyone Pitches and Idea	
JAN 18 TH	UF HOLIDAY Imagine This...G001 - Listen to Pitch Ideas	JAN 19 TH	Where's My Crew At? - ATL Positions tutorial - BTL Positions	Pitches Due
JAN 25 TH	Boot Camp - Film a Scene Learning BTL Positions round tutorial Film scenes	JAN 26 TH	Imagine This... - Choose Films - BTL position test - Director's Beat Breakdown Assignment - Writer's work on first draft	BTL Test
FEB 1 ST	. Fade In WEIM G001 - Work in assebmled film crews. Filming a scene.	FEB 2 ND	Fade In - Workshop First Draft in Class-	First Draft of Film
FEB 8 TH	Fade In WEIM G001 - Work in assebmled film crews on location.. Filming a scene. - Cinematographers pick one scene for lighting workshop next week	FEB 9 TH	- Second Draft Writers Workshop	Draft 2 Script
FEB 15 TH	Painting with Light.....G001 Advanced Lighting Workshop - Lighting one scene of each script (Light somewhere outside G001)	FEB 16 TH	What's that in the frame? - - Director's Prep Preparation - ATL Responsibility Production Design and Producer basics and examples -Screen Painting with Light Assignment	Draft 3 Script Due to Iman Painting in Light Assignment Due
FEB 22 ND	Crew Drills! 3PM-9PM Each film will have 2 hours to shoot one scene of their film. This will be a dress rehearsal for the crew and ATL.	FEB 23 RD	Final Draft. - Workshop Fourth Draft in Class -	Draft 4 Due
MAR 1 ST	PRE-PRODUCTION FOR ALL FILMS	MAR 2 ND		



NARRATIVE COLLABORATIVE FILMMAKING

SPRING 2021

CLASS	PRODUCTION SCHEDULE
MAR 2 ND	Directors Prep - Film 1 (suggested production meeting Mar 11th)
MAR 9 TH	Directors Prep - Film 2 (suggested production meeting Mar. 18))
MAR 16 TH	Directors Prep - Project 3 (suggested production meeting Mar 25)
MAR 13-15	Production Film 1
MAR 20-22	Production- Film 2
MAR 27-29	Production- Film 3
MAR 30 TH	Upload Footage and begin Edit
APR 5 TH	Directors and Editors Meet with iman By appointment
APR 6 TH	Rough Cut Screening 1
APR 12 TH	Directors and Editors Meet with Iman By appointment
APR 13 TH	Rough Cut Screening 2
APR 19 TH	Directors and Editors Meet with Iman By appointment
APR 20 TH	Final In Class Screening Films Delivery Books DUE
APR 23 RD	Formal Screening for projects on Apr. 23rd at 7pm in Gannett Auditorium (Tentative)