REVISED

**ACTION ITEMS**

The Graduate Committee reviewed Ph.D. applicant files.

Minutes from the January 27th meeting were approved.

**INFORMATION ITEM**

Treise met with Kiousis regarding the Graduate Coordinator duties/compensation. He suggested two minor changes. The compensation is expected to begin in Fall 2014.

The question was raised about who has the authority to remove a graduate coordinator who isn’t meeting the requirements. It was suggested the Graduate Committee should not be the body to evaluate the coordinators because the Committee includes coordinators. The general consensus was that Treise should work with the chairs and Kiousis to evaluate the coordinators.

**DISCUSSION ITEMS**

C grades/3.0 GPA revisited—Holloway attended the meeting to provide information regarding probation/suspension. Currently, if a student receives a grade below a B minus, they are put on probation. The Graduate Committee agreed to change the policy to a C+ for Master’s students and keep the B- for doctoral students.

Any Master’s student who accumulates two grades below a C+ (or one grade of D+ or lower) will be suspended.

On campus students taking distance courses – revisit—the faculty of Advertising, Public Relations and Telecommunications agreed that their students will be allowed to take our online classes in the existing tracks toward their degrees. Journalism will discuss this at a future faculty meeting. There will need to be separate sections for on campus students taking online classes.

Degree plans will need to be reviewed and revised as necessary to accommodate the inclusion of online classes. Each department will review their own degree plan but Graduate Committee will review the degree plans for International Communication and Science Health since they are not associated with a department.

Criteria for tracks and areas of specialization —

--how often courses are offered

--enrollment in courses related to the track or area of specialization

--applications, acceptances, enrollment in track or area of specialization

--job placement information

--how long from matriculation to graduation

--chair assignment information

The main idea for this evaluation of all tracks or areas of specialization is to determine if any areas need to be altered, removed, or strengthened. It will help determine where more resources are needed. The same standards need to be applied to each track.

It was suggested that included with the final exam paperwork should be a question about their future employment—do they have a job or where will they be looking.

Preparing doctoral students for roles outside of academia—Treise mentioned that due to fewer academic job offerings, a growing number of doctoral students are not getting jobs in academia. She suggested we might need to adjust our curriculum to reflect this trend and prepare them for employment in other areas.

ATTENDING: Treise, Armstrong, Calvert, Ferguson, Goodman, Molleda, Ostroff, Pisani, Wanta, Hedge, and Holloway.