



Telecommunication Department Advising and Course Requirements

Spring 2013

<http://www.jou.ufl.edu/academic/telecom/advising.asp>

Telecommunication

Academic Advising

If you are a freshman or sophomore majoring in telecommunication, you should visit the College's [Office for Undergraduate Affairs](#) in 1000 Weimer to be advised. Appointments are not necessary.

If you are a junior or senior, you are assigned to a faculty adviser depending on your specialization. You may also request a specific advisor, and you may change advisors. A list of Faculty Advisers is available below.

Adviser	Advisees (Last names beginning with)	E-mail	Phone	Office
James Babanikos	Production (A-L)	jbabanikos@jou.ufl.edu	392-6399	3064 Weimer
Johanna Cleary	News (L-Z)	jcleary@jou.ufl.edu	846-0226	3062 Weimer
Amy Jo Coffey	Management (D-L) and News (A-E)	acoffey@jou.ufl.edu	392-6522	2042 Weimer
Matt Cretul	News (F-K)	matthew.cretul@ufl.edu		2081 Weimer
Michael Leslie	Management (M-T)	mleslie@jou.ufl.edu	392-2904	3060 Weimer
David Ostroff	Production (V-Z) and Management (A-C and U-Z) Juniors in News who have not taken RTV 3303 Media and Society	dostroff@jou.ufl.edu	392-0463	2081 Weimer
Tim Sorel	Production (M-U)	tsorel@jou.ufl.edu	392-2849	2116 Weimer
Kim Walsh-Childers	Media and Society	kwchilders@jou.ufl.edu	392-3924	3044 Weimer

More advising information

- › [Spring 2012 Broadcast News Advising Information](#)
- › [Spring 2012 Media and Society Advising Information](#)
- › [Spring 2012 Management Advising Information](#)
- › [Spring 2012 Production Advising Information](#)

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Part 1

The Advising and Registration Process

See an Adviser!!!!



There are many rules, policies and procedures at UF that can make it harder than necessary to register, to get into the classes you need, and to complete your degree requirements.

See an Adviser!!!!



Your academic adviser can help you through the process.

Ultimately you are responsible for completing your degree. But we can help you avoid the mistakes that can lengthen your time at UF, and that can add to your stress.

See an Adviser!!!!



Remember, if we make a mistake,
we'll fix it. If you make a mistake
without consulting an adviser ahead
of time, you are on your own.

See an Adviser!!!!

- Freshmen and Sophomores:

College of Journalism and Communications
Office of Undergraduate Affairs
Weimer 1000

See an Adviser!!!!

Management

A-C/ **Dr. David Ostroff**

U-Z dostroff@jou.ufl.edu

392-0463

2081 Weimer

*By appointment only

D-L **Dr. Amy Jo Coffey**

acoffey@jou.ufl.edu

392-6522

2042 Weimer

M-T **Dr. Michael Leslie**

mleslie@jou.ufl.edu

392-2904

3060 Weimer

See an Adviser!!!!

Media and Society

Dr. Kim Walsh-Childers

kwchilders@jou.ufl.edu

392-3924

3044 Weimer

Dr. David Ostroff

dostroff@jou.ufl.edu

392-0463

2081 Weimer

***By appointment only**

See an Adviser!!!!

Production

A-L **Dr. James Babanikos**

jbabanikos@jou.ufl.edu

392-6399

3064 Weimer

M-U **Prof. Tim Sorel**

tsorel@jou.ufl.edu

392-2849 —

3040B Weimer

V-Z **Dr. David Ostroff**

dostroff@jou.ufl.edu

392-0463

2081 Weimer

*By appointment Only

See an Adviser!!!!

News

All Juniors who have not yet completed or enrolled in RTV
3303

Dr. David Ostroff

dostroff@jou.ufl.edu

392-0463

2081 Weimer

*By appointment only

See an Adviser!!!!

News

A-G **Dr. Amy Jo Coffey**

acoffey@jou.ufl.edu

392-6522

2042 Weimer

H-Z **Dr. Johanna Cleary**

jcleary@jou.ufl.edu

846-0226

3062 Weimer

Never take advice
from another student
about degree
requirements !!



Never take advice from another student about
degree requirements !!

Depending on your major, your track,
and when you started at UF, your degree
requirements may be different from other
students.

The right answer about degree
requirements for them...may be the
wrong answer for you!



The Advising Process at UF

- Students who have not yet completed 60 hours normally are advised by the College's Undergraduate Affairs staff and/or the department chair
- Since coursework before 60 hours is primarily general education, if you have questions about general ed requirements, contact Undergraduate Affairs (1000 Weimer)
- Questions about Foreign language or quantitative option, Gordon rule, pre-professional courses can best be answered by Undergraduate Affairs

The Advising Process at UF

- At 60 hours we assign students to faculty advisors. In Telecommunication we assign by specialty (News, Production, Management, Media and Society)
- Students may request a particular faculty member as their advisor
- Advisor lists and contact information are on the department website
- If you want a dual major, one must be outside the College of Journalism and Communications, and must be approved by both departments and both Colleges

The Advising Process at UF

- Each semester students receive a tracking report, which indicates which course requirements have been completed, and which need to be completed
- Certain benchmarks have been established—certain courses must be completed by a specific semester. Students who are “off-track” may need to see an advisor before being allowed to register

The Advising Process at UF

- Students normally complete the department, College or University requirements in place *when they entered the **University of Florida***
- Your advisor may be required to sign certain forms—for example, RTV 4905 Individual Work.

Some Registration Issues

- You are given an “appointment” date and time for registration—it is critical that you do not miss your appointment.
- Students can register themselves on ISIS
- We don’t see the same ISIS screens as students, so if you encounter a problem, and contact the office, please be clear in describing the problem

Some Registration Issues

- We cannot register you for courses outside the Telecommunication Dept.
- Courses in the major cannot be taken S/U unless that is the course policy (e.g. internships)

Some Registration Issues

- You must remove all holds before registering: financial, emergency contact information, etc. We cannot remove those holds.

Some Registration Issues

- Occasionally you may be prevented from registering for a course because you are currently enrolled in the pre-requisite, or a course that you took elsewhere is not recognized. If you encounter this problem, contact the department office

Some Registration Issues

- Summer Courses:
 - The summer schedule is posted online in February. *However, it is highly tentative until well into the Spring*
 - Summer course scheduling is based on
 - Availability of instructors
 - Financial Resources

Drops

- You may change your schedule without penalty each semester until the end of drop-add (end of first week of courses)
- After drop-add you may drop a total of two courses during your first 60 hours and final 60 hours

Drops

- To drop a course after drop/add go to Weimer 1000
- You may be responsible for some or all fees/tuition for a dropped course
- With permission you can add a course after the drop/add period

Finding course schedule information

http://www.registrar.ufl.edu/



Are We Doing a Good Job?
Take our survey to help
us serve you better.

Frequently Asked Questions

search

UF Web with Google



Office of the University Registrar

Division of Enrollment Management

The Office of the University Registrar provides responsive, considerate and knowledgeable service, ensures adherence to academic policy, creates and safeguards academic records, collects and analyzes critical data and promotes collaborative, informed enrollment management decisions.

Our Mission and Values

information for

Students
Faculty and Staff
Veterans
Alumni
Parents

Click on Students
Directory Info - Update
Your Address/Emergency Contacts
Enrollment Verification
GatorLink, UFID and Gator 1 Card
Registrar Forms
Schedule of Courses
Transcripts



Academic Calendars
Drop/add and exam
dates, fees and
registration
deadlines, holidays



Commencement
Ceremony dates,
times and locations,
plus travel and
lodging information



**Integrated Student
Information System**
ISIS is your secure
gateway to academic
and financial services



The Undergraduate
Catalog
2011-2012
University of Florida

**Undergraduate
Catalog**
Degrees, majors,
minors, courses
and policies

The Office of the University Registrar
222 Criser Hall, P.O. Box 114000
Gainesville, FL 32611-4000
352-392-1374, Fax: 352-846-1126
8:00 a.m. - 5:00 p.m. Monday - Friday

Contact Registrar Services

*Integrity, Commitment
Service*

Information for Students

- information for**
- Students
 - Faculty and Staff
 - Veterans
 - Alumni
 - Parents



- quick find**
- Confidentiality, FERPA
 - Directory Info - Update Your Address/Emergency Contacts
 - Enrollment/Degree Verification
 - GatorLink, UFID and Gator 1 Card
 - Registrar Forms
 - Schedule of Courses
 - Transcripts



Academic Info
 Make the most of your time: Learn the basic academic info to help you succeed in your major.

- Academic Advisers
- Academic Advising
- Academic Calendars
- Academic Terminology
- Attendance Policies
- Class Meeting Times
- Safe Computing Practices
- Student Classifications
- Transferring Credit to UF



Catalogs
 Current and previous catalogs

- Current Undergraduate Catalog
- Current Graduate Catalog
- Previous Undergraduate Catalogs
- Previous Graduate Catalogs



Commencement
 Ceremonies are held in the fall, spring and summer.

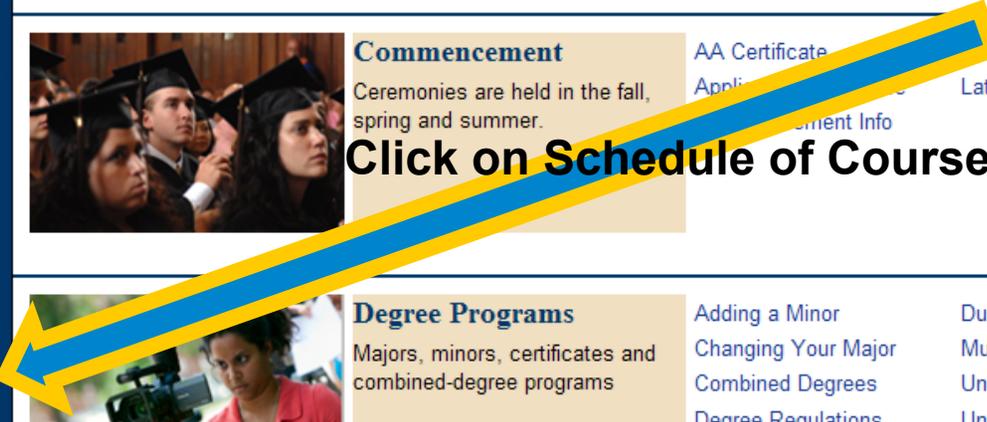
- AA Certificate
- Applying for Commencement
- Graduating with Honors
- Late Degree Information
- Commencement Info

Click on Schedule of Courses



Degree Programs
 Majors, minors, certificates and combined-degree programs

- Adding a Minor
- Changing Your Major
- Combined Degrees
- Degree Regulations
- Dual Degrees
- Multiple Majors
- Undergrad Majors
- Undergrad Minors





information for

- Students
- Faculty and Staff
- Veterans
- Alumni
- Parents



Click on Course Listings

SPRING 2012	FALL 2011	FALL 2011
<ul style="list-style-type: none">■ Registration Dates■ Course Listings■ Gen Ed Courses■ Gordon Rule Courses■ Web Courses■ Exam Schedule■ Textbook Info	<ul style="list-style-type: none">■ A/C Regis. Dates■ B Registration Dates■ Course Listings■ Gen Ed Courses■ Gordon Rule Courses■ Web Courses■ Textbook Info	<ul style="list-style-type: none">■ Registration Dates■ Course Listings■ Gen Ed Courses■ Gordon Rule Courses■ Web Courses■ Exam Schedule■ Textbook Info
The schedule of courses is updated daily, Monday through Friday.		
Archived Schedules		
Saving Course Schedule Information to Desktop		

SELECT A DEPARTMENT

PLEASE SELECT A DEPARTMENT FROM THE DOWN BOX ABOVE.
If you are unsure of the department(s) offering the course, use the index below to identify the department(s).

Keyword Search:

Jump to Prefix: [A] [B] [C] [D] [E] [F] [G] [H] [I] [J] [K] [L] [M] [N] [O] [P] [Q] [R] [S] [T] [U] [V] [W] [X] [Y] [Z]

PREFIX	COURSES OFFERED BY DEPARTMENT OF
ABE	Agricultural and Biological Engineering
ABE	Chemical Engineering
ABT	Languages, Literatures and Cultures - Arabic
ACG	Accounting
ADV	Advertising
ADV	Mass Communication
AEB	Agriculture
AEB	Agricultural Operations Management
AEB	Food and Resource Economics
AEB	Mechanical/Aerospace Engineering
AEC	Agricultural Education and Communication
AEE	Agriculture
AEE	Food and Resource Economics
AFA	African-American Studies
AFA	African Studies
AFH	African Studies
AFH	History
AFR	Military Science - Air Force
AFS	African Studies
AFS	Anthropology
AGG	Agricultural Education and Communication
AGG	Agronomy
AGR	Agronomy
AHM	Languages, Literatures and Cultures - Amharic
AKA	Languages, Literatures and Cultures - Akan
ALS	Agricultural Education and Communication
ALS	Agricultural Operations Management

Use Pull-down Menu



- SELECT A DEPARTMENT
- PHA-PHARMACODYNAMICS
- PHA-PHARMACOTHRPY/TRANSLTNL RSRCH
- PHILOSOPHY
- PHYSICAL THERAPY
- PHYSICS
- PLANT PATHOLOGY
- POLITICAL SCIENCE
- PSYCHOLOGY
- PUBLIC HEALTH
- PUBLIC RELATIONS
- REHABILITATION COUNSELING
- REHABILITATION SCIENCE
- RELIGION
- SOCIOLOGY/CRIMINOLOGY/LAW-CRIMINO
- SOCIOLOGY/CRIMINOLOGY/LAW-SOCIOLO
- SOIL AND WATER SCIENCE
- SPANISH/PORTUGUESE STUDIES-PORTUG
- SPANISH/PORTUGUESE STUDIES-SPANIS
- SPEECH, LANGUAGE, & HEARING SC
- STATISTICS-CALS
- STATISTICS
- TELECOMMUNICATION
- THEATRE AND DANCE
- TOURISM RECREATION SP MANAGEMENT
- URBAN & REGIONAL PLANNING
- VETERINARY MEDICAL SCIENCES
- WILDLIFE ECOLOGY & CONSERVATION
- WOMEN'S STUDIES
- WRITING PROGRAM
- WRITTEN & ORAL COMMUNICATION

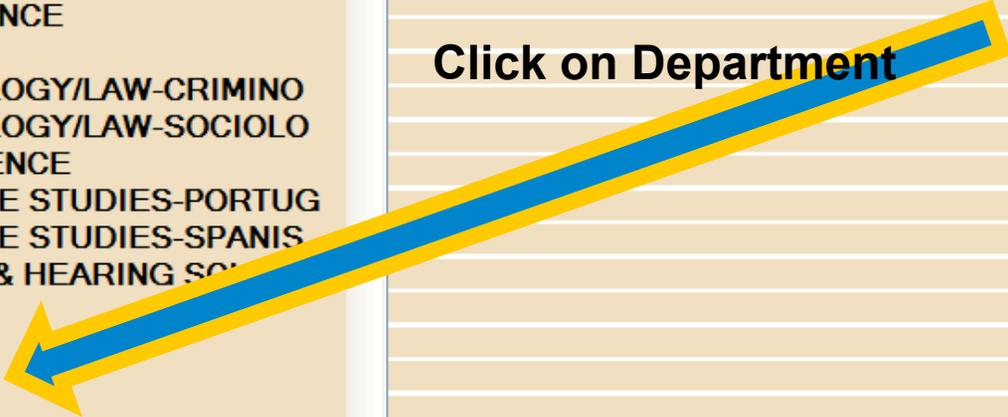
DOWN BOX ABOVE.

course, use the index below to identify the department(s).

[J] [K] [L] [M] [N] [O] [P] [Q] [R] [S] [T] [U] [V] [W] [X] [Y] [Z]

NT OF

Click on Department



AKA Languages, Literatures and Cultures - Akan

ALS Agricultural Education and Communication



Spring 2012 -- SCHEDULE OF COURSES

SELECT A DEPARTMENT

TELECOMMUNICATION

WEIM 2081

392-0463

Undergraduate Adviser(s): DAVID H. OSTROFF

Graduate Adviser(s): CLEARY/OSTROFF

Course	CF	EEP	WM	GE	Sect	Cred	Day(s)	Period	Bldg	Room	Exam	Course Title & Textbook(s)	Instructor(s)
RTV 2100	\$3.00	Y			01C8	3	T R	7	WM	0100	3D	WRITNG ELECTRON MEDIA	STAFF
							R	8-9	WEIM	2050			
RTV 2100	\$3.00	Y			01DB	3	T R	7	WM	0100	3D	WRITNG ELECTRON MEDIA	STAFF
							F	2-3	MCCB	1108			
RTV 2100	\$3.00	Y			DEPT	3	T R	7	WM	0100	3D	WRITNG ELECTRON MEDIA	STAFF
							F	4-5	WEIL	0279			
RTV 2100	\$3.00	Y			3577	3	T R	7	WM	0100	3D	WRITNG ELECTRON MEDIA	STAFF
							F	2-3	WEIM	2056			
RTV 2100	\$3.00	Y			DEPT	3	T R	7	WM	0100	3D	WRITNG ELECTRON MEDIA	STAFF
							F	6-7	WEIM	2056			
RTV 2100	\$3.00	Y			5648	3	T R	7	WM	0100	3D	WRITNG ELECTRON MEDIA	STAFF
							F	4-5	WEIM	2056			
RTV 2100	\$3.00	Y			5649	3	T R	7	WM	0100	3D	WRITNG ELECTRON MEDIA	STAFF
							F	3-4	WEIM	3028			
RTV 3007	\$3.00	Y			4324	3	T	10	TUR	L007	2E	INTROD TELECOMMUNICA	STAFF
							R	1011	TUR	L007			
RTV 3007	\$3.00	Y			5634	3	M W F	8	WEIM	1064	3E	INTROD TELECOMMUNICA	STAFF
RTV 3101	\$3.00	Y	6		4325	3	W	4	WEIM	3020	2C	ADVD WRIT ELECT MEDIA	STAFF
							F	3-4	WEIM	1074			
RTV 3101	\$3.00	Y	6		7408	3	T R	3-5	WEIM	3020	30E	ADVD WRIT ELECT MEDIA	STAFF
RTV 3200	\$105.00	Y			DEPT	3	M	6-7	FLG	0220	3C	FUNDA OF PRODUCTION	STAFF
							F	3-5	WEIM	G001			
RTV 3200	\$105.00	Y			3648	3	M	6-7	FLG	0220	3C	FUNDA OF PRODUCTION	STAFF
							T	3-5	WEIM	G001			
RTV 3200	\$105.00	Y			4328	3	M	6-7	FLG	0220	3C	FUNDA OF PRODUCTION	STAFF
							T	6-8	WEIM	G001			
RTV 3200	\$105.00	Y			4329	3	M	6-7	FLG	0220	3C	FUNDA OF PRODUCTION	STAFF
							W	6-8	WEIM	G001			

“Section not Available”

If you try to register for a course and get a message saying that a section isn't available, or isn't being offered, or it doesn't show up at all, it may mean one of two things:

- The class is full
- The course is departmentally controlled and you need to contact the Telecom Dept. office

Part 2

Degree
Requirements

“General” Requirements

- Outside Concentration or Minor
 - Provide students with a concentrated experience in an area to support their professional or personal goals
 - Common choices in News: History, Political Science, Economics, Business, Sports Management
 - Common choices in Production: Business, Sports Management, English, Film Studies, Theater
 - Management students must use Business as the outside concentration

“General” Requirements

- Outside Concentration or Minor
 - College requires 12 hours in a field outside of Journalism and Communications
 - At least nine of those hours must be 3000 or above
 - No other course specifications
 - Students must inform Undergraduate Affairs of their outside concentration

“General” Requirements

- Outside Concentration or Minor
 - A minor is usually 15 or more hours
 - Usually specifies which courses
 - Requires permission of the specific department to be admitted as a minor
 - Not all departments offer a minor

Foreign Language/Quantitative Option

- 2 semesters of University-level foreign language
- One or both semesters can be met by exam
 - You must contact the specific language department for this

Or

Foreign Language/Quantitative Option

Or

- 3 courses selected from various Accounting, Statistics, Computer Science (listed on tracking sheet)

Electives

- All courses that are not required for the specific degree are considered electives
- Electives can be from any discipline, although we prefer they be in Telecom or at least in the College
- However students must have 72 of their hours outside the College

Transfer Credits

- Normally the University will accept no more than 64 transfer credits
- Credit for specific transfer courses are approved by the Registrar or by the department, depending on the nature of the course
- Professional courses (e.g., Hands-on Production or News courses) normally must be completed at UF

Part 3

Telecommunication Department Requirements

Telecommunication Tracks (Specializations)

- **Management:** This track prepares students for entry-level positions in such areas as sales, research, promotion, audience research, program strategies.
- **Media & Society:** This track prepares students who want a strong foundation in communication skills and are interested in studying media (both traditional and social media) and its effect on society, but don't necessarily aspire to a career focused on print or broadcast journalism, advertising or public relations. This could include students who want strong communication and analytical skills to prepare them for law school, graduate study or who aspire to careers in areas such as sports, health, environment, politics or the corporate world.

Telecommunication Tracks (Specializations)

- **News:** This track has two specializations: *Reporting* and *Producing*. Reporters cover breaking and pre-planned events, and may also serve as anchors. Producers work behind the scenes and are responsible for entire programs, or segments of those programs. *Entry into the news sequence is limited, and is based on the results of a competitive writing examination. We currently admit 30 students per semester into the news sequence.*
- **Production:** This track prepares students for positions in the creative aspects of electronic media, including writing, directing, producing, and editing. Our focus is on the leadership and management of the production process, rather than equipment operation.

Pre-Requisites for Telecom Courses

- Be sure you are familiar with the pre-requisites and sequences of courses:
 - A grade of C or better is required in RTV 3007 and RTV 2100 as a pre-requisite to all Telecommunication courses except RTV 3405
 - RTV 3303 (grade of C or better) is a pre-requisite for all News courses

Pre-Requisites for Telecom Courses

- Production courses must be taken in sequence—
3200-3320-4929c
- Students may take RTV 3101 concurrently with 3200
or 3320

Pre-Requisites for Telecom Courses

- 4929c can be taken more than once if the subject area is different. Some topics may require permission of the instructor
- RTV 4506 (Telecom Research) is a pre-requisite to RTV 4800 (Planning and Operations). *4506 is only offered in the Fall. 4800 is only offered in the Spring.*

Core Course Requirements

All Tracks

- **RTV 2100 - Writing for Electronic Media**

A pre-professional course designed to provide fundamental instruction and practice in writing for the electronic media.

- **RTV 3007 - Introduction to Telecommunication**

An introduction to the cultural, social, legal, business and career aspects of the electronic media.

- **RTV 3405 - Television and American Society**

Enables the non-telecommunication major to use television productively and to understand its structure and effects. Research findings concerning audience behavior and criteria for evaluating television programs will be discussed.

- **RTV 4700 - Telecommunication Law and Regulation (Management & Production Students)**

Legal structure and regulation of telecommunications industries. First Amendment and regulatory constructs of broadcast, cable satellite and the Internet. Defamation libel and copyright law.

OR MMC 4200 - Law of Mass Communication (News Students)

Understanding the law which guarantees and protects the privileges and defines the responsibilities of the mass media. Includes problems of constitutional law, libel, privacy and governmental regulations.

- **RTV 4931 - Ethics and Problems in Telecommunication**

Investigation and discussion of social problems, ethics, and responsibilities in telecommunication.

Management Track

- RTV 3200 - Fundamentals of Production**

Basic principles and operations of radio and television equipment for utilization in industry and commercial and educational radio television stations. Storage media are paid by student materials and services fees

- RTV 4500 - Telecommunication Programming**

Audience, economic and placement considerations in scheduling programs for broadcast radio, television and cable television, and other electronic media of mass communication.

- RTV 4506 - Telecommunication Research**

Survey of various techniques in telecommunication research. Strategies of analysis of audience attitudes and characteristics, and ascertainment of community needs. Emphasis on survey research and sampling techniques, and interpretation of market and ratings data.

- RTV 4800 - Telecommunication Planning and Operations**

Organization and administration of the local telecommunication outlet. Personnel supervision, financial control, regulatory requirements, social responsibilities.

- One of the following:**

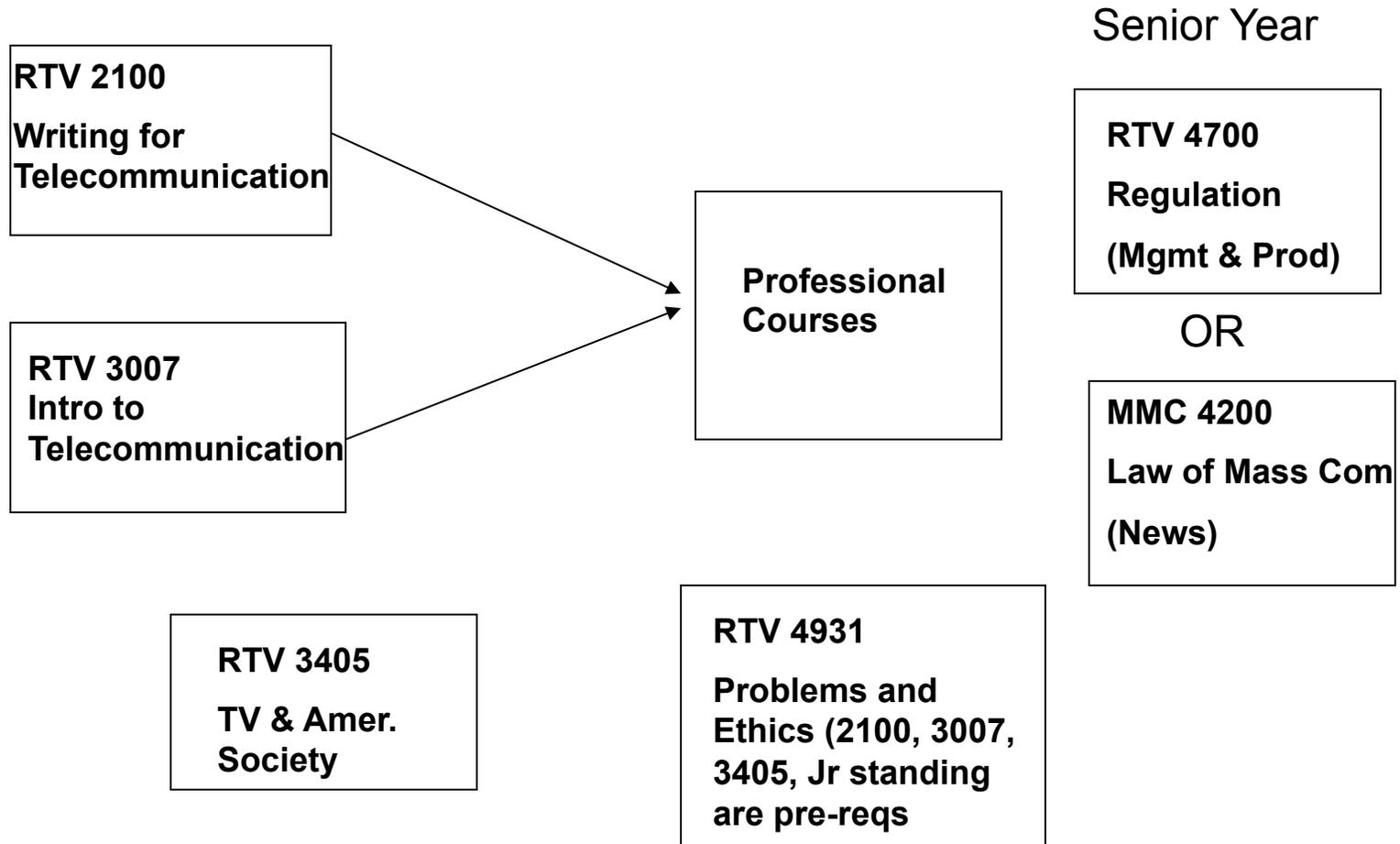
RTV 3101 Advanced Writing for Electronic Media

RTV 4420 New Media Systems

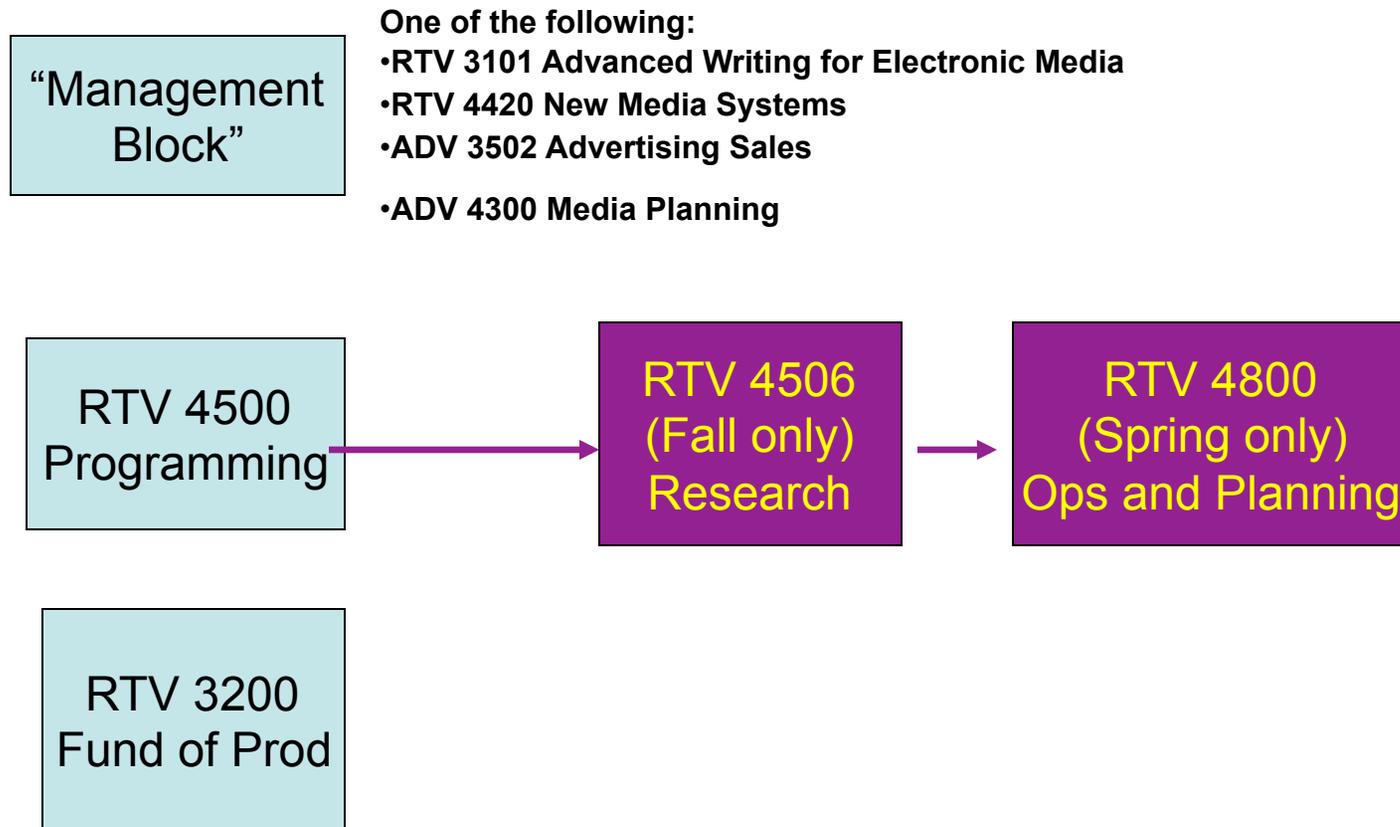
ADV 3502 Advertising Sales

ADV 4300 Media Planning

Courses Required of All Tracks



Management Track Flow Chart



Part 4

Spring Special Topics Courses

Division of Multimedia Properties

Internships

Advisory Council

Study Abroad

Departmentally-Controlled Courses (DEPT)

- Students must come to the department to be registered for these courses:
 - RTV 4905 Individual Work—*Approval of supervisor, advisor and dept chair*
 - RTV 4930 Special Study—*Approval of Instructor*
 - RTV 4940 Internship—*Approval of dept chair*
 - RTV 3303 Radio News 1—*Sufficient score on news test*
 - RTV 4302 TV News 2—*Approval of TV 5 news director*
 - RTV 4340 Special News Projects—*Approval of instructor*
 - RTV 4929c Advanced Production—*Approval of instructor*

Telecom RTV 4930 Special Topics Courses for Spring 2013

- RTV 4930 is a number that is used for Special Topics courses—these are courses that we have not yet requested a permanent number. They are courses that usually do not have pre-requisites. Some would be of interest to all students, while others are intended for students in one or more tracks.
- *You may register for multiple sections of RTV 4930!!*

Telecom RTV 4930 Special Topics Courses for Spring 2013

- RTV 4930 Journalism and Communications Welcome (1 credit) Section 001C Thursday 3d period
- RTV 4930 Station Experience (1-3 credits) **see Renee Gork** 3104 Weimer/392-0771 xt1158/ rgork@wruf.com
- RTV 4930 *Noticias WUFT* contact Dr. Amy Jo Coffey (acoffey@jou.ufl.edu)

Telecom RTV 4930 Special Topics Courses for Spring 2013

- RTV 4930 Media Ethics in the Digital Age
(3 credits) Section 0204 Web course
- RTV 4930 Social Media and Society
(3 credits) Section 0215 *T 11/Th 10-11*
- RTV 4930 *Sports Newswriting* contact Dr. Andy Selepak
(aselepak@ufl.edu)

Telecom RTV 4930 Special Topics Courses for Spring 2013

- RTV 4930 Social Media Management
(3 credits) Section 1G35 Web course

- RTV 4930 Media Sales
(3 credits) Section 1E91 *Mon 4-6*

- RTV 4930 *Computer Video Editing with Premiere Professional 6*
(1 credit) Section 7551 *Wed10 occasionally and Web*

Division of Multimedia Properties

- Students in RTV 3303, 3304, 4301, and 4302 will work in the station newsrooms as part of course requirements
- Other students in all tracks may work in various station areas. Students must register for RTV 4930 Station Experience(Multimedia Programming; Multimedia Management; or Multimedia Production) 1-3 credits

Please contact **Renee Gork**, Student Experiences Coordinator 3104 Weimer/392-0771 xt1158/
rgork@wruf.com

Advisory Council

<http://www.jou.ufl.edu/academic/telecom/advisory.asp>

<http://www.facebook.com/UFTAC>

<https://twitter.com/#!/uftac>

- The Advisory Council is composed of more than 20 professionals, most of whom are graduates of the University of Florida
- The Spring meeting will be February 28-March 1, 2013

Advisory Council

- Students of all tracks and regardless of year are encouraged to participate in activities such as 1-on-1 advising, take-a-member-to-lunch, and Rapid Fire
- Watch for posters, sign-up tables and e-mails for more information

Internships

<http://www.jou.ufl.edu/academic/telecom/internships/>

- Students must complete an internship application with the department.
- Internships can be for 1-3 credits. Each credit requires 100 hours of work during the semester
- *No more than 6 total credits* of internship from any college or university may apply towards the 124 hours of credit

Internships

- Students may do more than one internship
- We send a letter to the internship site informing them that a student will be eligible to receive credit.
- Students must complete monthly reports, a final report, and are evaluated by their supervisor
- Internships are S/U

Internships

- We maintain information about where previous students had internships; the Knight Center can also provide information
- Department internship rules, procedures, and forms are available at :

<http://www.jou.ufl.edu/academic/telecom/internships/>

Internships

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- Department internship rules, procedures, and forms are available at :

<http://www.jou.ufl.edu/academic/telecom/internships/>

Study Abroad

- Study Abroad activities are coordinated through the International Center
- Semester-long programs at other universities require our approval of the courses that will be taken
- Normally study-abroad courses aren't appropriate for fulfilling degree requirements within the major

Study Abroad

- Courses in shorter study abroad experiences such as those offered by faculty in the College can be registered for through normal procedures

Part 5

For Further
Advising
Information

Information Sources

- Department:

Curriculum:

<http://www.jou.ufl.edu/academic/telecom/curriculum.asp>

Course offerings:

<http://www.jou.ufl.edu/academic/telecom/courses.asp>

Degree Requirements:

<http://www.jou.ufl.edu/academic/telecom/degreerequire.asp>

Information Sources

CJC Office of Undergraduate Affairs:
392-1124

Knight Center for Scholarships, Career
Services & Multicultural Affairs: 392-0289

<http://www.jou.ufl.edu/Knight/jobintern/default.asp>

UF Page with Links to Student-related
offices and services:

<http://www.ufl.edu/students/>

Information Sources

- Registrar:

<http://www.registrar.ufl.edu/>

Undergraduate Catalog: [http://
www.registrar.ufl.edu/catalog.html](http://www.registrar.ufl.edu/catalog.html)

- Academic Advising (CLAS and Lower Division Students):

<http://www.advising.ufl.edu/>



That's a Wrap