

**College Faculty Senate Meeting – March 6, 2007**  
**College of Journalism and Communications**

Senate members in attendance: Johanna Cleary, Julie Dodd, Mary Ann Ferguson, Bridget Grogan, Juan-Carlos Molleda, Cynthia Morton, Henri Pensis and Marilyn Roberts. Absent: Dave Carlson

Also attending: John Wright and Linda Hon

Dodd called the meeting to order at 9:30 a.m.

The minutes from Senate's first meeting on February 27 were approved unanimously. Motion by Ferguson.

**Reporting to units**

At the previous Senate meeting, the group had agreed to provide individual reports to each unit – the four departments and the non-affiliated faculty. To avoid a duplication of effort, the group agreed to have one senator develop a list of highlights from the meeting to send to the other senators, who will relay that information and any additional comments to their constituents. This will help facilitate timely communication with all faculty members while meeting minutes are being prepared and approved by the Senate. Grogan agreed to provide highlights for this meeting.

Dodd welcomed Wright and Hon to the meeting and thanked them for their involvement with the Shared Governance Committee's work and their support of establishing a College Faculty Senate.

**College budget**

Wright discussed the budget process and distributed a spreadsheet of the allocation of state funds for the 2006-2007 budget cycle. He had provided this information to faculty who attended his Dialogue with the Dean that dealt with the college budget.

- Little discretionary spending of the state funds – with 91 percent for salaries.
- State budget is highly centralized.
- Raising money and bringing in revenue is the future of the college.
- Some flexibility in funding with "rate" money, which is the money from vacant lines and for the difference of salary between a retiring professor and a new hire.
- Funds are required when personnel retire and receive payment for sick leave payouts.
- 0936 is the endowment account and 0329 is the gift fund. Both are discretionary funds but some accounts/gifts have specific spending designations, such as the Davis and Flanagan funds.

Wright said that decisions about the budget should include faculty involvement. He wants to be able to go to a faculty group that he can consult and that will make recommendations.

Ferguson distributed the Ad Hoc Joint Senate/Dean Planning and Budget Committee proposal that had been developed by Wright and the Shared Governance Committee. She

explained that the committee is ad hoc, as it is not a committee established in the current constitution. The committee would report both to the Senate and to the Dean.

A key issue of discussion was the importance of the department chairs in the budget process and the role the chairs would play on the Planning and Budget Committee. As presented by the current proposal, the department chairs would serve on the committee but would not be voting members.

Motion: Change the committee proposal to include the four department chairs as voting members. Motion made by Pensis and passed unanimously.

Wright said the committee's members should be elected rather than appointed by the dean. The group agreed and said senators should request departmental meetings at which time a representative for the Planning and Budget Committee would be elected. Wright said he would like to have the committee formed as soon as possible to assist him with the 2007-2008 budget, which would need to be completed in May.

He said that as soon as the committee is elected, a set meeting time should be established to enable him to call meetings as needed. Members would need to be interested in learning about the budget process and would need to be flexible in terms of meeting as needed, which could include Summer A.

The group agreed that those elected to the committee this semester would draw to determine which half would serve a one-year term and which would serve a two-year term so that not all members of the committee would rotate off the committee at one time.

### **College facilities and classrooms**

Hon said that she would like to have a way for the faculty to be involved in assessing the college's classrooms and furniture and making recommendations about priorities for room upgrades. After discussion, the Senate recommended that Hon contact the chairs of the Technology, Teaching and Information Resources committees to ask them to name a member or members to a committee to make recommendations. Roberts volunteered to be the Senate's representative on the committee.

The meeting adjourned at 10:40 a.m.

Respectfully submitted,  
Julie Dodd  
Bridget Grogan