

## **INDIVIDUAL WORK (Independent Study): MMC 6905**

**NOTE:** This course is LETTER-GRADED. If you are taking an undergraduate class for graduate credit, you must discuss with the instructor, and have approved by your advisor, a plan of action to elevate the course work to graduate level.

Proposals for independent study, taken as Individual Work, must show evidence that the expectations will go beyond that expected for any similar courses at the undergraduate level. Proposals must include:

- ◆ the sub-topics to be studied,
- ◆ the resources (readings and such) to be used,
- ◆ the requirements for completion, and
- ◆ the method of evaluation (basis on which the work will be graded).

Typically, students taking Individual Work must conduct original research. Building on an exhaustive search of the literature, students must make an original contribution to the understanding of mass communication. The finished products ideally would be accepted for publication or presentation at a conference. Regular meetings with the course supervisor must be scheduled.

**THIS FORM IS REQUIRED FOR REGISTRATION AND MUST BE SUBMITTED TO THE GRADUATE DIVISION BEFORE THE REGISTRATION DEADLINE OR YOU WILL BE RESPONSIBLE FOR LATE FEES.**

This form authorizes

*Print your name and email address*

*UF ID number*

to take:

Number of credits:

Semester and year of study:

*Identify the course*

**DESCRIPTION OF THE WORK TO BE DONE.** **Please attach a description of the work to be completed.**

**STUDENT:** I, the undersigned student, will obtain the required signatures. I will then submit this form and description to the Graduate Division.

*Signature of Student*

*Date Signed*

**INSTRUCTOR:** I, the undersigned instructor, agree to be fully responsible for this graduate student's study under the general guidelines concerning MMC 6905 as set forth in the Graduate Division's Master's Handbook, Master's Program Policy. Please refer to the section labeled *NON-CLASSROOM COURSES*, also excerpted above. I understand that my responsibilities include:

- I have worked out with the student an explicit description of duties for the course, frequency of meetings and how the work will be graded. **A description of the work to be completed has been detailed above or attached to this authorization form.**
- I will meet with the student regularly to guide the work throughout the semester.
- I will evaluate the work and assign a grade at the end of the semester. MMC 6905 receives a letter grade, A through E.
- **I am a member of the graduate faculty or I am being directly supervised by the Academic Adviser of this student.**
- **I understand that graduate students cannot supervise other graduate students.**

**Approval Signature of Instructor**

*Date Signed*

*Please PRINT or TYPE Instructor's Name*

*Instructor's EMAIL ADDRESS*

*Instructor's Telephone Number*

**ACADEMIC ADVISER:** I, the undersigned academic adviser, have read this form and the attached course description. I find the course as described to be consonant with the student's academic program.

*Approval Signature of Academic Adviser*

*Date Signed*

**The proposed course meets requirements set out by the Graduate Committee.**

*Approval Signature of the Associate Dean, Division of Graduate Studies and Research*

*Date Signed*